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2012  
Annual Report  
of the  
Town of Windsor, NH

N. H. STATE LIBRARY

MAR 18 2013

CONCORD, NH





## 2012 Town Report Dedication to Tom Hines



With a heavy heart and memories of his sense of humor, Windsor proudly dedicates the 2012 Town Report to Thomas H. Hines Jr.

Tom was actually born in Massachusetts but spent the greater majority of his life living in Windsor. He was a great promoter of our Town, in that everyone that ever knew Tom, knew from talking to him of his tremendous love of Windsor. His dedication to his family and friends was remarkable. His sense of humor and love to laugh made every minute spent with him, precious. This is not to say that Tom could not be cranky, cantankerous, and, all right, downright ugly, which, to those who knew Tom best, were also considered to be endearing traits of his.

Tom's warm loving side came through in everything he did and said during his long life in Windsor. His loss still feels too new, but the tremendous memories he left here for us are timeless and much appreciated.

God speed, good friend.



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DECLARATIONS ARE OPEN FOR THE  
2013 TOWN OFFICE CANDIDACIES

**TOWN OFFICERS**

<b>AUDITOR</b>	1 yr term	Cynthia Stosse	Term Expires	2013
<b>TREASURER</b>	1 yr term	Ellen Blake	Term Expires	2013
<b>MODERATOR</b>	2 yr term	Pat Hines	Term Expires	2014
<b>TOWN CLERK</b>	3 yr term	Gloria Landry	Term Expires	2014
<b>DEPUTY TOWN CLERK</b>	3 yr term	Vacant	Term Expires	2013
<b>TAX COLLECTOR</b>	3 yr term	Ken Mathews	Term Expires	2014

**SELECTMEN AND ASSESSORS**

<b>Gerald Needham</b>	3 yr term		Term Expires	2013
<b>Thomas Carlson</b>	3 yr term		Term Expires	2015
<b>Darlene Cuddy</b>	3 yr term	<b>Chair</b>	Term Expires	2014

**TRUSTEES OF THE TRUST FUND**

<b>Patricia Main</b>	3 yr term		Term Expires	2015
<b>Pauline Carlson</b>	3 yr term		Term Expires	2014
<b>Linnea Steeves</b>	3 yr term	<b>Chair</b>	Term Expires	2013

**SUPERVISORS OF THE CHECKLIST**

<b>Doug Welch</b>	6 yr term		Term Expires	2018
<b>Susan Nettleton</b>	6 yr term		Term Expires	2016
<b>Diane Hines</b>	6 yr term	<b>Chair</b>	Term Expires	2014

**Committees & Officers Appointed by Selectmen**  
**HEALTH OFFICER**

Ben Lewis

**EMERGENCY MANAGEMENT OFFICER**

Chris Davies

**PLANNING BOARD MEMBERS**

Pat Hines, Chair	Tom Carlson	Ted (Edward) Timpson
	Ben Lewis	Michael Cuddy

**ZONING BOARD of ADJUSTMENTS**

Doug Welch, Chair	Gerald Needham	Dale Havunen
	Doug Nettleton	<b>Vacant</b>

**WINDSOR SCHOOL BOARD ORGANIZATION 2011**

<b>CHAIR</b>	3 yr term	<b>Darlene Cuddy</b>	Term Expires	2013
<b>MEMBER</b>	3 yr term	<b>Cindy Stosse</b>	Term Expires	2015
<b>MEMBER</b>	3 yr term	<b>Gloria Landry</b>	Term Expires	2014
<b>TREASURER</b>	1 yr term	<b>Ken Matthews</b>	Term Expires	2013
<b>MODERATOR</b>	1 yr term	<b>Diane Hines</b>	Term Expires	2013
<b>AUDITOR</b>	1 yr term	<b>Vacant</b>	Term Expires	2013
<b>CLERK</b>	1 yr term	<b>Ben Lewis</b>	Term Expires	2013



# STATE OF NEW HAMPSHIRE TOWN WARRANT

To the inhabitants of the Town of Windsor in  
The County of Hillsborough in said State  
qualified to vote in Town affairs:

You are hereby notified to meet at the Windsor Town Hall on 14 White Pond Road,  
Windsor, the 12<sup>th</sup> day of March 2013. The Town meeting to begin at 6:30 p.m.  
Polls will be open until 8:30 p.m. to act upon the following subjects:

- 1) To choose by ballot all necessary Town Officers for the ensuing year.
- 2) To see what sum of money the Town will vote to raise and appropriate for the payment of Town charges including principal and interest on the Town's outstanding indebtedness, social security taxes, and any other legal obligations of the Town, being a total of \$ 40,100 or to take any other action relative thereto.

*The Selectmen recommend approval*

- 3) To accept reports of the Agents heretofore chosen and pass any vote in relation thereto.

*The Selectmen recommend approval*

- 4) To see if the Town will vote to raise and appropriate the sum of \$18,860 for Police and Fire expenses, or to take any action relative thereto.

*The Selectmen recommend approval*

- 5) To see if the Town will vote to raise and appropriate the sum of \$ 20,000 for the General Government Building operating expenses of the Town Hall, or to take any action relative thereto.

*The Selectmen recommend approval*

- 6) To see if the Town will vote to raise and appropriate the sum of \$ 2,400 for the upkeep of the Town cemeteries and Town Hall grounds, or to take any action relative thereto.

*The Selectmen recommend approval*

- 7) To see if the Town will vote to raise and appropriate the sum of \$ 30,000 for highways and bridges, or to take any action relative thereto.

*The Selectmen recommend approval*

- 8) To see if the Town will vote to raise and appropriate the sum of \$100 for donations, or to take any action relative thereto.

*The Selectmen recommend approval*

- 9) To see if the Town will vote to raise and appropriate the sum of \$ 17,012 to be paid to the Town of Hillsboro for the use of the Transfer Station, or to take any action relative thereto.

*The Selectmen recommend approval*



- 10) To see if the Town will vote to raise and appropriate the sum of \$ 2,000 for advertising and the annual membership dues in the N.H. Municipal Association, or to take any action relative thereto.

*The Selectmen recommend approval*

- 11) To see if the Town will vote to raise and appropriate the sum of \$ 15,000 for legal expenses, or to take any action relative thereto.

*The Selectmen recommend approval*

- 12) To see if the Town will vote to raise and appropriate the sum of \$ 200 to donate to the Fuller Library in Hillsboro, NH, or to take any action relative thereto.

*The Selectmen recommend approval*

- 13) To see if the Town will vote to raise and appropriate the sum of \$3,500 to purchase insurance for the Town, or to take any action relative thereto.

*The Selectmen recommend approval*

- 14) To see if the Town will vote to raise and appropriate the sum of \$ 1,000 for the Welfare budget, or to take any action relative thereto.

*The Selectmen recommend approval*

- 15) To see if the Town will vote to raise and appropriate the sum of \$ 100.00 for Planning and Zoning Master Plan, or to take any action relative thereto.

*The Selectmen recommend approval*

- 16) To see if the Town will vote to raise and appropriate the sum of \$1,000 to purchase fire equipment, or to take any action relative thereto.

*The Selectmen recommend approval*

- 17) To see if the Town will vote to raise and appropriate the sum of \$5,000 for the purpose of purchasing from Beverly Hines a parcel of land located on the shore of Black Pond, consisting of approximately 1.25 acres abutting land currently owned by the Town of Windsor; said parcel being identified as Lot 5 on Map 8 of the Windsor town maps, and to authorize the Selectmen to improve the property as a town beach, or to take any action relative thereto.

*The Selectmen recommend approval*

- 18) To see if the Town will vote pursuant to RSA 231:45 to classify the road known as White Pond Extension that runs from the end of the pavement of White Pond road to the Washington town line as a Class VI highway subject to gates and bars, or to take any action relative thereto.

*The Selectmen recommend approval*

- 19) To see if the Town will Vote to adopt the disabled exemption from property tax, by a reduction in assessed value, for qualified taxpayers in the amount of \$ 15,000. To qualify, the taxpayer must meet all of the following criteria:

- a) Have been a New Hampshire resident for at least 5 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 consecutive years.
- b) Have a net income, as per RSA 72:39-a, of not more than \$20,100 if single, \$30,600 if married.
- c) Have net assets, as per RSA 72:39-a and RSA 72:39-b, of not more than \$52,500.

20) To transact any other business that may legally come before said meeting.

Given under our hands and seal this 19<sup>th</sup> day of February in the year of our Lord Two Thousand Thirteen.

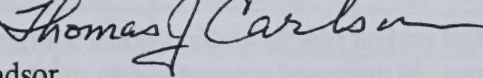
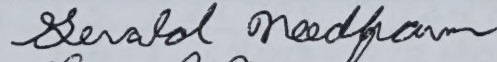
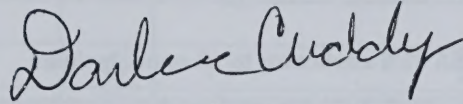
A true copy of Warrant-Attest

Darlene Cuddy

Gerald Needham

Thomas Carlson

Selectmen of Windsor



Darlene Cuddy

Gerald Needham

Thomas Carlson

Selectmen of Windsor



# BUDGET OF THE TOWN

OF: WINDSOR

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2013 to December 31, 2013

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): 2-19-2013

### GOVERNING BODY (SELECTMEN)

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Danvers Cudde  
Gerald M. Mearns  
Thomas Carlson

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)271-3397



1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>GENERAL GOVERNMENT</b>						
4130-4139	Executive	2	25000	19509	25,000	
4140-4149	Election, Reg. & Vital Statistics	2	1000	609	100	
4150-4151	Financial Administration	2	15000	8743	11,000	
4152	Revaluation of Property					
4153	Legal Expense	11	35000	9005	15000	
4155-4159	Personnel Administration					
4191-4193	Planning & Zoning	15	100	0	100	
4194	General Government Buildings	5	22700	12479	20000	
4195	Cemeteries	6	2400	2400	2400	
4196	Insurance	13	2200	1792	3500	
4197	Advertising & Regional Assoc.	10	2000	1156	2000	
4199	Other General Government	2	4000	3641	4000	
<b>PUBLIC SAFETY</b>						
4210-4214	Police					
4215-4219	Ambulance					
4220-4229	Fire	4	14,708	-16466	18860	
4240-4249	Building Inspection					
4290-4298	Emergency Management					
4299	<del>FIRE WARDEN EXPENSE</del> Other (Incl. Communications)	16	2000	2916	1000	
<b>AIRPORT/AVIATION CENTER</b>						
4301-4309	Airport Operations					
<b>HIGHWAYS &amp; STREETS</b>						
4311	Administration					
4312	Highways & Streets	7	27,500	24987	30000	
4313	Bridges					
4316	Street Lighting					
4319	Other					
<b>SANITATION</b>						
4321	Administration					
4323	Solid Waste Collection	9	16260	14,803	17,012	
4324	Solid Waste Disposal					
4325	Solid Waste Clean-up					
4326-4329	Sewage Coll. & Disposal & Other					



1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>WATER DISTRIBUTION &amp; TREATMENT</b>						
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv. & Other					
<b>ELECTRIC</b>						
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
<b>HEALTH</b>						
4411	Administration					
4414	Pest Control					
4415-4419	Health Agencies & Hosp. & Other					
<b>WELFARE</b>						
4441-4442	Administration & Direct Assist.	14	1000	0	1000	
4444	Intergovernmental Welfare Pymts					
4445-4449	Vendor Payments & Other					
<b>CULTURE &amp; RECREATION</b>						
4520-4529	Parks & Recreation					
4550-4559	Library	12	200	200	200	
4583	Patriotic Purposes					
4589	Other Culture & Recreation <sup>DONATIONS</sup>	8	100	50	100	
<b>CONSERVATION</b>						
4611-4612	Admin. & Purch. of Nat. Resources					
4619	Other Conservation					
<b>REDEVELOPMENT &amp; ECONOMIC DEVELOPMENT</b>						
4631-4632	Redevelopment and Housing					
4651-4659	Economic Development					
<b>DEBT SERVICE</b>						
4711	Princ.- Long Term Bonds & Notes					
4721	Interest-Long Term Bonds & Notes					
4723	Int. on Tax Anticipation Notes					
4790-4799	Other Debt Service					



1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>CAPITAL OUTLAY</b>						
4901	Land					
4902	Machinery, Vehicles & Equipment					
4903	Buildings					
4909	Improvements Other Than Bldgs.					
<b>OPERATING TRANSFERS OUT</b>						
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	- Sewer					
	- Water					
	- Electric					
	- Airport					
4918	To Nonexpendable Trust Funds					
4919	To Fiduciary Funds					
<b>OPERATING BUDGET TOTAL</b>			171,168	118,756	151,272	

Use page 5 for special and individual warrant articles.

**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund					
4916	To Exp.Tr.Fund					
4917	To Health Maint. Trust Funds					
SPECIAL ARTICLES RECOMMENDED						

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
13	TOWN PROPERTY	17	0		5000	
INDIVIDUAL ARTICLES RECOMMENDED					5000	



1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>					
3120	Land Use Change Taxes - General Fund		0	2950	0
3180	Resident Taxes				
3185	Yield Taxes		1000	1163	1000
3186	Payment in Lieu of Taxes		50000	26044	20000
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		2000	5752	2000
	Inventory Penalties		100	172	100
3187	Excavation Tax (\$.02 cents per cu yd)				
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees		36006	31033	30000
3230	Building Permits				
3290	Other Licenses, Permits & Fees				
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>				
<b>FROM STATE</b>					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		9000	10000	9000
3353	Highway Block Grant		4000	4000	4000
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)				
3379	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments				
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property				
3502	Interest on Investments		0	20	0
3503-3509	Other				

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes				
	Amount Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes				
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			96,100	81,114	66,100

**\*\*BUDGET SUMMARY\*\***

	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 4)	164,468	151,272
Special Warrant Articles Recommended (from page 5)		
Individual Warrant Articles Recommended (from page 5)	2,000	5,000
<b>TOTAL Appropriations Recommended</b>	<b>166,468</b>	<b>156,272</b>
Less: Amount of Estimated Revenues & Credits (from above)	96,100	66,100
<b>Estimated Amount of Taxes to be Raised</b>	<b>70,368</b>	<b>90,172</b>



FORM

MS - 1

## NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

## SUMMARY INVENTORY OF VALUATION

## FORM MS-1 FOR 2012

Municipal Services Division

PO BOX 487, Concord, NH 03302-0487 Phone (603) 230-5950

E-mail Address: equalization@rev.state.nh.us

Original Date: \_\_\_\_\_

Copy

(check box if copy) ☐

Revision Date: \_\_\_\_\_

2012

CITY/TOWN OF WINDSORIN HILLSBOROUGH

COUNTY

## CERTIFICATION

This is to certify that the information provided in this report was taken from the official records and is correct to the best of our knowledge and belief.  
Rev 1707.03(d)(7)

## PRINT NAMES OF CITY/TOWN OFFICIALS

## SIGNATURES OF CITY/TOWN OFFICIALS\* (Sign in ink)

Darlene Cuddy

Gerald Needham

Thomas Carlson

\*Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Date Signed

10/9/12Check one: Governing Body ☒Assessors ☐City/Town Telephone # 478-3292

Due date: September 1, 2012

Complete the above required certification by inserting the name of the city/town officials, the date on which the certificate is signed, and have the majority of the members of the board of selectmen/assessing officials sign in ink.

**REPORTS REQUIRED:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon forms prescribed for that purpose.

**NOTE:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7. Please complete all applicable pages and refer to the instructions tab for individual items.

**THIS FORM MUST BE RECEIVED BY THE DRA NO LATER THAN SEPTEMBER 1ST.**

**Village Districts - pages 8-9 must be completed for EACH village district within the municipality.**

**RETURN THIS SIGNED AND COMPLETED INVENTORY FORM TO:**

N.H. DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
PO BOX 487  
CONCORD, NH 03302-0487

Under penalties of perjury, I declare that I have examined this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the city/town officials, this declaration is based on all information of which the preparer has knowledge.)

Preparer:

Annette Poland

(Print/type)

E-Mail Address: windsor.nh@gsinet.net

FOR DRA USE ONLY

Regular office hours: TUES, 4-9PM & FRI, 9AM-1PM

See instructions on page 10, as needed.

(Form by Avitar Associates)

MS-1  
Rev. 7/2011

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
SUMMARY INVENTORY OF VALUATION  
FORM MS-1 FOR 2012

2012

LAND BUILDINGS	Lines 1 A, B, C, D, E, F & G List all improved and unimproved land - include wells, septic & paving Lines 2 A, B, C, D & E List all buildings.	NUMBER OF ACRES	2012 ASSESSED VALUATION BY CITY/TOWN
<b>1 VALUE OF LAND ONLY - Exclude Amount Listed In Lines 3A, 3B and 4</b>			
A Current Use (At Current Use Values) RSA 79-A (See page 10)		3,424.86	265,461
B Conservation Restriction Assessment (At Current Use Values) RSA 79-B		0.00	0
C Discretionary Easement RSA 79-C		0.00	0
D Discretionary Preservation Easement RSA 79-D		0.00	0
E Taxation of Farm Structures & Land Under Farm Structures RSA 79-F		0.00	0
F Residential Land (Improved and Unimproved Land)		1,230.97	9,119,200
G Commercial/Industrial Land (Do Not include Utility Land)		0.00	0
H Total of Taxable Land (Sum of Lines 1A, 1B, 1C, 1D, 1E, 1F and 1G)		4,655.83	9,384,661
I Tax Exempt & Non-Taxable Land		502.97	1,243,800
<b>2 VALUE OF BUILDINGS ONLY - Exclude Amounts Listed on Lines 3A and 3B</b>			13,808,700
A Residential			489,900
B Manufactured Housing as defined in RSA 674:31			479,000
C Commercial/Industrial (DO NOT Include Utility Buildings)			
D Discretionary Preservation Easement RSA 79-D	Number of Structures	0	0
E Taxation of Farm Structures & Land Under Farm Structures RSA 79-F	# of Structures	0	0
F Total of Taxable Buildings (Sum of lines 2A, 2B, 2C, 2D and 2E)			14,777,600
G Tax Exempt & Non-Taxable Buildings			2,984,200
<b>3 UTILITIES (see RSA 83-F:1 V for complete definition)</b>			622,200
A Utilities (Real estate/buildings/structures/machinery/dynamos/apparatus/poles/wires/fixtures of all kinds and descriptions/pipelines etc.)			
B Other Utilities (Total of Section B From Utility Summary)			0
<b>4 MATURE WOOD and TIMBER RSA 79:5</b>			0
<b>5 VALUATION BEFORE EXEMPTIONS (Total of Lines 1H, 2F, 3A, 3B and 4)</b>			24,784,461
This figure represents the gross sum of all taxable property in your municipality.			
<b>6 Certain Disabled Veterans RSA 72:36-a</b>		Total # granted	0
(Paraplegic & Double Amputees Owning Specially Adapted Homesteads with V.A. Assistance)			0
<b>7 Improvements to Assist the Deaf RSA 72:36-b V</b>		Total # granted	0
<b>8 Improvements to Assist Persons with Disabilities RSA 72:37-a</b>		Total # granted	0
<b>9 School Dining/Dormitory/Kitchen Exemption RSA 72:23 IV</b>		Total # granted	1
(Standard Exemption Up To \$150,000 maximum for each)			150,000
<b>10 Water and Air Pollution Control Exemptions RSA 72:12-a</b>		Total # granted	0
<b>11 MODIFIED ASSESSED VALUATION OF ALL PROPERTIES (Line 5 minus Lines 6, 7, 8, 9, and 10)</b>			24,634,461
This figure will be used for calculating the total equalized value for your municipality.			
<b>12 Blind Exemption RSA 72:37</b>		Total # granted	0
		Amount granted per exemption	0
<b>13 Elderly Exemption RSA 72:39 a &amp; b</b>		Total # granted	0
<b>14 Deaf Exemption RSA 72:38-b</b>		Total # granted	0
		Amount granted per exemption	0
<b>15 Disabled Exemption RSA 72:37-b</b>		Total # granted	0
		Amount granted per exemption	0



NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
SUMMARY INVENTORY OF VALUATION  
FORM MS-1 FOR 2012

2012

16 Wood-Heating Energy Systems Exemption RSA 72:70	Total # granted	0	0
17 Solar Energy Exemption RSA 72:62	Total # granted	0	0
18 Wind Powered Energy Systems Exemption RSA 72:66	Total # granted	0	0
19 Additional School Dining/Dormitory/Kitchen Exemptions RSA 72:23 IV	Total # granted	0	0
20 TOTAL DOLLAR AMOUNT OF EXEMPTIONS (Sum of Lines 12-19)			0
21 NET VALUATION ON WHICH THE TAX RATE FOR MUNICIPAL, COUNTY & LOCAL EDUCATION TAX IS COMPUTED (Line 11 minus Line 20)			24,634,461
22 Less Utilities (Line 3A) Do NOT include the value of OTHER utilities listed on Line 3B.			622,200
23 NET VALUATION WITHOUT UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED (Line 21 minus Line 22)			24,012,261

Additional notes (example: update, reval, changes to exemptions, mapping, increases to value, decreases to value, etc.)

REVISED MS-1 10/9/12

See Page 7: Wediko Children Services has been changed to Educational Exemption (per Avitar Associates).

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
SUMMARY INVENTORY OF VALUATION  
FORM MS-1 FOR 2012

2012

**UTILITY SUMMARY: ELECTRIC, HYDROELECTRIC, RENEWABLE-MISC., NUCLEAR, GAS/PIPELINE, WATER & SEWER**

List by individual company/legal entity the valuation of operating plants employed in the production, distribution and transmission of electricity, gas pipeline, water and petroleum products. Include **ONLY** the names of the companies listed on the Instruction Sheets. (See Instructions page 11)

**WHO APPRAISES AND ESTABLISHES THE UTILITY VALUE IN YOUR MUNICIPALITY?**

Avitar

DOES YOUR MUNICIPALITY USE THE DRA UTILITY VALUES?

YES ☐NO ☒

IF YES, DO YOU EQUALIZE IT BY THE RATIO? (please check appropriate box, if applicable)

YES ☐NO ☐

**SECTION A: LIST ELECTRIC COMPANIES:**

(Attach additional sheet if needed.) (See Instruction page 11)

2012

VALUATION

PSNH

622,200

**A1 TOTAL OF ALL ELECTRIC COMPANIES LISTED IN THIS SECTION:**

622,200

(See instructions page 11 for the names of the limited number of companies)

**GAS COMPANIES**

**A2 TOTAL OF ALL GAS COMPANIES LISTED:**

0

(See instructions page 11 for the names of the limited number of companies)

**WATER & SEWER COMPANIES**

**A3 TOTAL OF ALL WATER & SEWER COMPANIES LISTED:**

0

(See instructions page 11 for the names of the limited number of companies)

**GRAND TOTAL VALUATION OF ALL A UTILITY COMPANIES (Sum of Lines A1, A2 AND A3).**

This grand total of all sections must agree with the total listed on page 2, line 3A.

622,200

**SECTION B: LIST OTHER UTILITY COMPANIES (Exclude telephone companies):**

(Attach additional sheet if needed.)

2012

VALUATION

**TOTAL OF ALL OTHER COMPANIES LISTED IN THIS SECTION B:**

0

Total must agree with total on Page 2, Line 3B.



NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
SUMMARY INVENTORY OF VALUATION  
FORM MS-1 FOR 2012

2012

FORM

MS - 1

TAX CREDITS	LIMITS	*NUMBER OF INDIVIDUALS	ESTIMATED TAX CREDITS
<b>RSA 72:28 Veterans' Tax Credit / Optional Veterans' Tax Credit</b> \$50 Standard Credit \$51 up to \$500 upon adoption by city or town	250	10	2,500
<b>RSA 72:29-a Surviving Spouse</b> "The surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States..." \$700 Standard Credit \$701 up to \$2,000 upon adoption by city or town	700	0	0
<b>RSA 72:35 Tax Credit for Service-Connected Total Disability</b> "Any person who has been honorably discharged from the military service of the United States and who has total and permanent service-connected disability, or who is a double amputee or paraplegic because of service-connected injury..." \$700 Standard Credit \$701 up to \$2,000 upon adoption by city or town	700	0	0
<b>TOTAL NUMBER AND AMOUNT</b>		10	2,500

\* If both husband and/or wife qualify for the credit they count as 2.

\* If someone is living at a residence such as brother & sister, and one qualifies, count as 1, not one-half.

DISABLED EXEMPTION REPORT - RSA 72:37-b

INCOME LIMITS:	SINGLE	0	ASSET LIMITS:	SINGLE	0
	MARRIED	0		MARRIED	0

DEAF EXEMPTION REPORT - RSA 72:38-b

INCOME LIMITS:	SINGLE	0	ASSET LIMITS:	SINGLE	0
	MARRIED	0		MARRIED	0

ELDERLY EXEMPTION REPORT - RSA 72:39-a

NUMBER OF FIRST TIME FILERS GRANTED ELDERLY EXEMPTION FOR CURRENT YEAR			TOTAL NUMBER OF INDIVIDUALS GRANTED AN ELDERLY EXEMPTION FOR THE CURRENT YEAR & TOTAL AMOUNT OF EXEMPTION GRANTED			
AGE	#	AMOUNT PER INDIVIDUAL	AGE	#	MAXIMUM ALLOWABLE EXEMPTION AMOUNT	TOTAL ACTUAL EXEMPTION AMOUNT
65 - 74	0	5,000	65 - 74	0	0	0
75 - 79	0	5,000	75 - 79	0	0	0
80 +	0	5,000	80 +	0	0	0
			TOTAL	0		0
INCOME LIMITS:	SINGLE	13,400	ASSET LIMIT:	SINGLE	35,000	
	MARRIED	20,400		MARRIED	35,000	

COMMUNITY REVITALIZATION TAX RELIEF INCENTIVE - RSA 79-E

ADOPTED:	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>	NUMBER ADOPTED	0
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NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
SUMMARY INVENTORY OF VALUATION  
FORM MS-1 FOR 2012

2012

CURRENT USE REPORT - RSA 79-A				
	TOTAL NUMBER ACRES RECEIVING CURRENT USE	ASSESSED VALUATION	OTHER CURRENT USE STATISTICS	TOTAL NUMBER OF ACRES
FARM LAND	45.10	17,932	RECEIVING 20% RECREATION ADJUSTMENT	1,459.26
FOREST LAND	2,797.37	228,311	REMOVED FROM CURRENT USE DURING CURRENT TAX YEAR	
FOREST LAND WITH DOCUMENTED STEWARDSHIP	210.83	12,654		
UNPRODUCTIVE LAND	115.54	2,171		
WET LAND	256.02	4,393	TOTAL NUMBER OF OWNERS IN CURRENT USE	29
TOTAL (must match page 2)	3,424.86	265,461	TOTAL NUMBER OF PARCELS IN CURRENT USE	79

LAND USE CHANGE TAX			
GROSS MONIES RECEIVED FOR CALENDAR YEAR (JAN. 1, 2011 THRU DEC. 31, 2011).			0
CONSERVATION ALLOCATION:	PERCENTAGE	AND/OR	DOLLAR AMOUNT
MONIES TO CONSERVATION FUND			
MONIES TO GENERAL FUND			

CONSERVATION RESTRICTION ASSESSMENT REPORT - RSA 79-B				
	TOTAL NUMBER ACRES RECEIVING CONSERVATION	ASSESSED VALUATION	OTHER CONSERVATION RESTRICTION ASSESSMENT STATISTICS	TOTAL NUMBER OF ACRES
FARM LAND	0.00	0	RECEIVING 20% RECREATION ADJUSTMENT	0.00
FOREST LAND	0.00	0	REMOVED FROM CONSERVATION RESTRICTION DURING CURRENT YEAR	
FOREST LAND WITH DOCUMENTED STEWARDSHIP	0.00	0		
UNPRODUCTIVE LAND	0.00	0		
WET LAND	0.00	0	TOTAL NUMBER OF OWNERS IN CONSERVATION RESTRICTION	0
TOTAL	0.00	0	TOTAL NUMBER OF PARCELS IN CONSERVATION RESTRICTION	0

DISCRETIONARY EASEMENTS - RSA 79-C		
TOTAL NUMBER OF ACRES IN DISCRETIONARY EASEMENTS	TOTAL NUMBER OF OWNERS GRANTED DISCRETIONARY EASEMENTS	DESCRIPTION OF DISCRETIONARY EASEMENTS GRANTED: (i.e.: Golf Course, Ball Park, Race Track, etc.)
0.00	0	
ASSESSED VALUATION		
0		

TAXATION OF FARM STRUCTURES & LAND UNDER FARM STRUCTURES - RSA 79-F				
TOTAL NUMBER GRANTED	TOTAL NUMBER OF STRUCTURES	TOTAL NUMBER OF ACRES	ASSESSED VALUATION LAND	ASSESSED VALUATION STRUCTURES
0	0	0.00	0	0



DISCRETIONARY PRESERVATION EASEMENTS - RSA 79-D Historic Agricultural Structures	
TOTAL NUMBER OF STRUCTURES IN DISCRETIONARY PRESERVATION EASEMENTS	DESCRIPTION OF DISCRETIONARY PRESERVATION EASEMENTS GRANTED: (i.e.; Barns, Silos etc.) MAP & LOT - PERCENTAGE GRANTED
0	
TOTAL NUMBER OF ACRES	
0.00	
ASSESSED VALUATION	
0 L/O	
0 B/O	
TOTAL NUMBER OF OWNERS	
0	

TAX INCREMENT FINANCING DISTRICTS RSA 162-K (See Tax Increment Finance Dist Tab for instructions)				
Date of Adoption/Modification				
A Original assessed value				
B + Unretained captured assessed value				
C = Amounts used on page 2 (for tax rate purposes)				
D + Retained captured assessed value (* be sure to manually add this figure when running your warrant)				
E Current assessed value				

LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAX Amounts listed below should not be included in assessed valuation column on page 2.	MUNICIPALITY	LIST SOURCE(S) OF PAYMENT In Lieu of Taxes
		Number of Acres
State & Federal Forest Land, Recreation, and/or Flood Control Land from MS-4, acct. 3356 & 3357.	0	0.00
White Mountain National Forest, Only acct. 3186.		0.00
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	25,000	WINDSOR HILLS CAMP
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
Other from MS-4, acct. 3186	0	
TOTALS of account 3186 (Exclude WMNF)	\$ 25,000	

\* RSA 362-A:6, was reinstated, effective 4/1/2006. This statute allows municipalities to enter into payment in lieu of tax agreements with small scale power facilities. However, these new PILOT agreements are also taxable under RSA 83-F.

Questions regarding these laws please consult with the DRA Utility Tax Appraiser at (603) 230-5950.

**DEPARTMENT OF REVENUE ADMINISTRATION**  
**Municipal Services Division**  
**2012 Tax Rate Calculation**

*Delaware*  
*11/27/12*

**TOWN/CITY: WINDSOR**

Gross Appropriations	171,168
Less: Revenues	78,000
	0
Add: Overlay (RSA 76:6)	7,381
War Service Credits	2,500

Net Town Appropriation	103,049
Special Adjustment	0

Approved Town/City Tax Effort	103,049
-------------------------------	---------

**TOWN RATE**  
**4.17**

**SCHOOL PORTION**

Net Local School Budget:			
Gross Approp. - Revenue	379,399	77,563	301,836
Regional School Apportionment			0
Less: Education Grant			(108,168)

Education Tax (from below)	(57,048)
----------------------------	----------

Approved School(s) Tax Effort	136,620
-------------------------------	---------

**LOCAL SCHOOL RATE**  
**5.55**

**EDUCATION TAX**

Equalized Valuation(no utilities) x	\$2.390	
23,869,420		57,048
Divide by Local Assessed Valuation (no utilities)		
24,012,261		

**STATE SCHOOL RATE**  
**2.38**

**COUNTY PORTION**

Due to County	30,426
	0

Approved County Tax Effort	30,426
----------------------------	--------

**COUNTY RATE**  
**1.24**

Total Property Taxes Assessed	327,143
Less: War Service Credits	(2,500)
Add: Village District Commitment(s)	0
<b>Total Property Tax Commitment</b>	<b>324,643</b>

**TOTAL RATE**  
**13.34**

**PROOF OF RATE**

Local Assessed Valuation	Tax Rate	Assessment
Education Tax (no utilities)	2.38	57,048
All Other Taxes	10.96	270,095
		327,143

**TRC#**  
**220**

**TRC#**  
**220**



**TOWN of WINDSOR**  
**Financial Report**  
As of December 31, 2012

	Dec 31, 12	
	Debit	Credit
BANK of AMERICA	794.84	
SOVEREIGN CHECKING ACCOUNT	210,694.60	
TAXES IN ESCROW	0.00	
TD BANKNORTH - CD	3,291.95	
ACCOUNTS RECEIVABLE		9.00
UNDEPOSITED FUNDS	80.65	
UNCOLLECTED 2007 PROPERTY TAX	35,215.79	
ACCOUNTS PAYABLE	0.00	
PAYROLL LIABILITIES	1,995.36	
PAYROLL LIABILITIES:Federal Income Tax	12,354.75	
PAYROLL LIABILITIES:Federal Income Tax 2012		80.00
PAYROLL LIABILITIES:Medicare		743.18
PAYROLL LIABILITIES:Medicare:2006 Medicare	329.92	
PAYROLL LIABILITIES:Medicare:2008 Medicare	394.29	
PAYROLL LIABILITIES:Medicare:2009 Medicare		148.56
PAYROLL LIABILITIES:Medicare:2010 Medicare		362.50
PAYROLL LIABILITIES:Medicare:2011 Medicare		348.58
PAYROLL LIABILITIES:Medicare:2012 Medicare		315.17
PAYROLL LIABILITIES:Penalties & Interest	323.14	
PAYROLL LIABILITIES:Soc.Sec. Tax		1,495.21
PAYROLL LIABILITIES:Soc.Sec. Tax:2006 Social Security	1,218.73	
PAYROLL LIABILITIES:Soc.Sec. Tax:2007 Social Security	65.71	
PAYROLL LIABILITIES:Soc.Sec. Tax:2008 Social Security	1,685.93	
PAYROLL LIABILITIES:Soc.Sec. Tax:2009 Social Security		590.00
PAYROLL LIABILITIES:Soc.Sec. Tax:2010 Social Security		1,484.24
PAYROLL LIABILITIES:Soc.Sec. Tax:2011 Social Security		808.02
PAYROLL LIABILITIES:Soc.Sec. Tax:2012 Social Security		763.98
PAYROLL LIABILITIES:State of NH - UC	1,693.09	
SOVEREIGN 2008 T.A.N.	0.00	
TD BankNorth GOB Loan - 1999	0.00	
OPENING BALANCE EQUITY		175,559.76
RETAINED EARNINGS		252,308.50
INTEREST INCOME:Sovereign Bank		19.10
INTEREST INCOME:TD BankNorth		1.38
Inventory Penalties - 2012		116.58
Property Taxes:C. U. Penalty - 2012U01		1,900.00
Property Taxes:C. U. Penalty - 2012U02		1,050.00
Property Taxes:Col Timber 2012T02		700.00
Property Taxes:Tax Col Prop Tax 09L		5,788.95
Property Taxes:Tax Col Prop Tax 2010 -1 of 2 L		3,000.11
Property Taxes:Tax Col Prop Tax 2011- 1 of 2L		2,197.69
Property Taxes:Tax Col Prop Tax 2011 - 1 of 2		24,368.64
Property Taxes:Tax Col Prop Tax 2011 - 2 of 2		10,737.65
Property Taxes:Tax Col Prop Tax 2012 - 1 of 2		146,464.04
Property Taxes:Tax Col Prop Tax 2012 - 2 of 2		120,138.86
Property Taxes:Tax Col Prop Tax 2013 - 1 of 2		33.81
Property Taxes:Tax Col Prop Tax Int. 09L		2,007.83
Property Taxes:Tax Col Prop Tax Int. 10.1 Lien		759.42
Property Taxes:Tax Col Prop Tax Int. 11 - 1st		2,294.50
Property Taxes:Tax Col Prop Tax Int. 11 - 2nd		233.98
Property Taxes:Tax Col Prop Tax Int. 11.1 Lien		308.29
Property Taxes:Tax Col Prop Tax Int. 12 - 1st		147.80
Property Taxes:Tax Col Timber 2011T02		462.57
Property Taxes:Tax Col Timber Interest 2011T02		37.43
REFUNDS:DSL		679.80
SELECTMEN:Attorney Fee Reimbursement		150.00
SELECTMEN:Copies		22.00
SELECTMEN:Inventory Penalty		55.58
SELECTMEN:Maps		2.00
SELECTMEN:PILT Nazarene:2012 PILOT - 1st		9,884.00
SELECTMEN:PILT Wediko:2012 taxes		15,131.00
SELECTMEN:PILT Wediko:Interest 2012		248.73
SELECTMEN:Pistol Permit		70.00
SELECTMEN:Planning Board Subdiv. App Fees		430.00

**TOWN of WINDSOR**  
**Financial Report**  
As of December 31, 2012

	Dec 31, 12	
	Debit	Credit
SELECTMEN:Wediko Island Tax Payment		780.47
STATE of NH - ROOM & MEALS TAX		10,000.19
STATE of NH HIGHWAY BLOCK GRANT		4,000.44
Tax Arrangements		539.46
TOWN CLERK		1,262.73
TOWN CLERK:DOGS:Local Clerk Dog Fee		55.00
TOWN CLERK:DOGS:Postage Reimbursement Fees		1.00
TOWN CLERK:DOGS:Town Dog Late Fees		37.00
TOWN CLERK:DOGS:Town Dog License Fees		240.50
TOWN CLERK:MISCELLANEOUS:UCC Fee		30.00
TOWN CLERK:MOTOR VEHICLES:Local Fees		493.00
TOWN CLERK:MOTOR VEHICLES:MA Fees		986.00
TOWN CLERK:MOTOR VEHICLES:Title App Fee		78.00
TOWN CLERK:MOTOR VEHICLES:Town MV Fees		29,401.00
TOWN CLERK:MOTOR VEHICLES:Transfer Fees		75.00
TOWN CLERK:STATE FEES:Dog Fees		126.50
TOWN CLERK:STATE FEES:Vital Records Fees		55.00
TOWN CLERK:State of NH:Statewide Checklist 2012		625.00
TOWN CLERK:VITAL RECORDS		20.00
TOWN CLERK:VITAL RECORDS:Marriage License Fee	5.00	
TOWN CLERK:VITAL RECORDS:Vital Records Fees		32.00
Town Clk Local Clk Fees		2.00
2011 Tax Refunds	309.00	
ADV & REG. ASSOC. DUES:Advertising	378.00	
ADV & REG. ASSOC. DUES:Memberships, Dues & Workshops	758.27	
ADV & REG. ASSOC. DUES:NH Clerk Association	20.00	
CEMETERIES	2,400.00	
DONATIONS	50.00	
ELECTION, REGISTRATION & VITALS	609.41	
EXECUTIVE SALARIES	19,053.39	
FINANCIAL ADMINISTRATION:Analysis Fee	64.89	
FINANCIAL ADMINISTRATION:Avitar:Avitar 2011Tax Collect	905.00	
FINANCIAL ADMINISTRATION:Avitar:Avitar 2012 Assessing	4,948.63	
FINANCIAL ADMINISTRATION:Avitar:Website Data	758.60	
FINANCIAL ADMINISTRATION:Deed Registration Fees	2.45	
FINANCIAL ADMINISTRATION:Mileage Reimbursement	185.69	
FINANCIAL ADMINISTRATION:MS-5 preparation	114.00	
FINANCIAL ADMINISTRATION:Office Supplies	605.94	
FINANCIAL ADMINISTRATION:Petty Cash	51.25	
FINANCIAL ADMINISTRATION:Planning Board	74.75	
FINANCIAL ADMINISTRATION:Postage	132.15	
FINANCIAL ADMINISTRATION:Tax Kiosk	95.00	
FINANCIAL ADMINISTRATION:Town Clerk Expenses	19.95	
FINANCIAL ADMINISTRATION:Town Reports	467.46	
FINANCIAL ADMINISTRATION:Web Site Hosting	255.00	
Fire Warden	2,915.91	
GENERAL GOVERNMENT BUILDINGS:Janitorial Expenses:Janitorial Expenses	350.00	
GENERAL GOVERNMENT BUILDINGS:Janitorial Expenses:Mileage	49.47	
GENERAL GOVERNMENT BUILDINGS:Record Storage	2,809.00	
GENERAL GOVERNMENT BUILDINGS:Survey of Old Town Hall	3,923.50	
GENERAL GOVERNMENT BUILDINGS:Town Hall Plowing	895.00	
GENERAL GOVERNMENT BUILDINGS:Town Hall Repairs	50.88	
GENERAL GOVERNMENT BUILDINGS:Utilities:Electric	691.06	
GENERAL GOVERNMENT BUILDINGS:Utilities:Propane	1,657.89	
GENERAL GOVERNMENT BUILDINGS:Utilities:Telephone	2,052.51	
HIGHWAYS & STREETS:Highways & Streets-Salt:Salt 2011-2012	1,905.38	
HIGHWAYS & STREETS:Highways & Streets-Salt:Salt 2012 - 2013	1,979.89	
HIGHWAYS & STREETS:Highways & Streets-Signs	101.85	
HIGHWAYS & STREETS:Road Maint.	21,000.00	
INSURANCE	1,791.84	
LEGAL EXPENSE:Brooks	1,236.00	
LEGAL EXPENSE:Eviction of Brooks Property	2,063.00	
LEGAL EXPENSE:General	920.00	
LEGAL EXPENSE:Maine/White Pond Ext.	1,050.00	



**TOWN of WINDSOR**  
**Financial Report**  
As of December 31, 2012

	Dec 31, 12	
	Debit	Credit
LEGAL EXPENSE:Nature Conservancy	126.18	
LEGAL EXPENSE:Wediko	3,610.00	
LIBRARY	200.00	
NH Fish & Game Fees	312.00	
OVERLAY:Property Tax Abated:Interest Abated - 2011	315.00	
OVERLAY:Property Tax Abated:Principal Abated - 2011	4.55	
PAYMENTS TO OTHER GOVERNMENTS:Taxes Paid To County	30,426.00	
PAYMENTS TO OTHER GOVERNMENTS:Taxes Paid to School District	397,449.63	
PUBLIC SAFETY	16,466.13	
SANITATION:Solid Waste Disposal	14,802.88	
TAX LIENS:TX CL Tax Lien 2011	13,403.01	
WASH ACCOUNTS:Animal Population Fees	154.00	
WASH ACCOUNTS:Bad Check Bank Fee	35.00	
WASH ACCOUNTS:George Brooks	62.54	
WASH ACCOUNTS:NH Fish & Game Fees	639.50	
WASH ACCOUNTS:RETURNED CHECK	268.00	
WASH ACCOUNTS:Tax Collector - Expenses	61.53	
WASH ACCOUNTS:Total Notice	265.25	
WASH ACCOUNTS:Town Clerk's Fees:FY 2011	456.00	
WASH ACCOUNTS:Town Clerk's Fees:FY 2012	1,117.00	
WASH ACCOUNTS:Vitals	58.00	
Wediko Abatement	3,220.77	
<b>TOTAL</b>	<b>833,298.73</b>	<b>833,298.73</b>

**TAX COLLECTOR'S REPORT**For the Municipality of WINDSOR Year Ending 12/31/2012**DEBITS**

UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR*		LEVY FOR YEAR 2012	PRIOR LEVIES		
			2011	2010	2009+
Property Taxes	#3110	xxxxxx	\$ 36,130.55	\$ 2,141.00	\$ 1,775.40
Resident Taxes	#3180	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	#3185	xxxxxx	\$ 757.60	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	#3189	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes		xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Prior Years' Credits Balance**		( \$ 71.09 )			
This Year's New Credits		( \$ 33.81 )			

**TAXES COMMITTED THIS FISCAL YEAR**

Property Taxes	#3110	\$ 326,155.00	\$ 0.00
Resident Taxes	#3180	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	\$ 2,950.00	\$ 0.00
Timber Yield Taxes	#3185	\$ 2,483.84	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	\$ 0.00	\$ 0.00
Utility Charges	#3189	\$ 0.00	\$ 0.00
Betterment Taxes		\$ 0.00	\$ 0.00

**FOR DRA USE ONLY****OVERPAYMENT REFUNDS**

Property Taxes	#3110				
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Credits Refunded		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest - Late Tax	#3190	\$ 147.80	\$ 2,565.90	\$ 0.00	\$ 0.00
Resident Tax Penalty	#3190	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL DEBITS</b>		<b>\$ 331,631.74</b>	<b>\$ 39,454.05</b>	<b>\$ 2,141.00</b>	<b>\$ 1,775.40</b>

\*This amount should be the same as the last year's ending balance. If not, please explain.

\*\*Enter as a negative. This is the amount of this year's taxes pre-paid last year as authorized by RSA 80:52-a.

\*\*The amount is already included in the warrant and therefore in line #3110 as a positive amount for this year's levy.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397



**TAX COLLECTOR'S REPORT**For the Municipality of WINDSOR Year Ending 12/31/2012**CREDITS**

REMITTED TO TREASURER	LEVY FOR YEAR	PRIOR LEVIES		
	2012	2011	2010	2009+
Property Taxes	\$ 266,673.99	\$ 21,703.92	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 2,950.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 700.00	\$ 462.57	\$ 0.00	\$ 0.00
Interest & Penalties	\$ 147.80	\$ 2,565.90	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Converted To Liens (Principal only)	\$ 0.00	\$ 12,050.63	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Prior Year Overpayments Assigned	( \$ 71.09 )			

**ABATEMENTS MADE**

Property Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,266.40
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>CURRENT LEVY DEEDED</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**UNCOLLECTED TAXES -- END OF YEAR #1080**

Property Taxes	\$ 59,481.01	\$ 2,376.00	\$ 2,141.00	\$ 509.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 1,783.84	\$ 295.03	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Property Tax Credit Balance*	( \$ 33.81 )	xxxxxx	xxxxxx	xxxxxx
<b>TOTAL CREDITS</b>	<b>\$ 331,631.74</b>	<b>\$ 39,454.05</b>	<b>\$ 2,141.00</b>	<b>\$ 1,775.40</b>

\*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a.

(Be sure to indicate a positive amount in the Property Taxes actually remitted to the treasurer.)

**TAX COLLECTOR'S REPORT**For the Municipality of WINDSOR Year Ending 12/31/2012**DEBITS**

UNREDEEMED & EXECUTED LIENS	2012	PRIOR LEVIES		
		2011	2010	2009+
Unredeemed Liens Beginning of FY		\$ 0.00	\$ 11,716.65	\$ 5,788.95
Liens Executed During FY	\$ 0.00	\$ 13,403.01	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Costs Collected	\$ 0.00	\$ 308.29	\$ 759.42	\$ 2,007.83
<b>TOTAL LIEN DEBITS</b>	<b>\$ 0.00</b>	<b>\$ 13,711.30</b>	<b>\$ 12,476.07</b>	<b>\$ 7,796.78</b>

**CREDITS**

REMITTED TO TREASURER		2012	PRIOR LEVIES		
			2011	2010	2009+
Redemptions		\$ 0.00	\$ 2,197.69	\$ 3,000.11	\$ 5,788.95
Interest & Costs Collected	#3190	\$ 0.00	\$ 308.29	\$ 759.42	\$ 2,007.83
Abatements of Unredeemed Liens		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Liens Deeded to Municipality		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Unredeemed Liens End of FY	#1110	\$ 0.00	\$ 11,205.32	\$ 8,716.54	\$ 0.00
Unredeemed Elderly Liens End of FY		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL LIEN CREDITS</b>		<b>\$ 0.00</b>	<b>\$ 13,711.30</b>	<b>\$ 12,476.07</b>	<b>\$ 7,796.78</b>

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? \_\_\_\_\_

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE

KENNETH MATTHEWS

DATE

1-4-2013



## Town Clerk's Report 2012

Motor Vehicle Permits Issued	\$ 29,401.00	
Boat Permits Issued - 13	\$ 84.23	
Title Applications Fees	\$ 78.00	
Local Clerk Fees	\$ 493.00	
Local Tax Collector Boat Fees	\$ 7.00	
Local Auto Transfer Fees	\$ 75.00	
Municipal Agent Fees	<u>\$ 1,051.00</u>	
329 Total MV Registrations		\$ 31,189.23

Dog Licenses Issued - 66	Town Fees	\$ 240.50	
	Late Fees & Mailing Fees	\$ 38.00	
	State Fees	\$ 126.50	
	Local Clerk Fees	<u>\$ 55.00</u>	
Total for Dogs			\$ 460.00

OHRV Permits Issued - 9			
	Local OHRV Fees	\$ 27.00	
	State OHRV Fees	<u>\$ 459.00</u>	
Total for OHRV			\$ 486.00

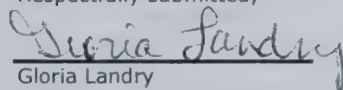
Fish & Game Permits Issued - 7			
	Local Fish & Game Fees	\$ 7.00	
	State Fish & Game Fees	<u>\$ 180.50</u>	
Total for Fish & Game			\$ 187.50

Candidate Registration Fees		\$ -	
Total for Vital Statistics (State Portion)		\$ 102.00	
UCC Filing		\$ -	
Total for Vital Statistics (Clerk's Portion)		\$ 38.00	
Checklist Fees (Clerk's Portion)		\$ -	
Recovered Bank Fee		<u>\$ 433.00</u>	
Total Debit			<u><u>\$ 32,462.73</u></u>

Remittance to Treasurer:

Motor Vehicle Permits	\$ 29,485.23	
Municipal Agent Fees	\$ 1,085.00	
Title Applications Filed	\$ 78.00	
Local Clerk Fees & Collections	\$ 493.00	
Local Auto Transfer Fees	\$ 75.00	
Local Tax Collector Boat Fees	\$ 7.00	
Dog Licenses	\$ 460.00	
Fish & Game State Permit Fees	\$ 180.50	
OHRV State Permit Fees	\$ 459.00	
Candidate Reg Fees	\$ -	
UCC Filing	\$ -	
Recovered Bank Fee	\$ 433.00	
Vital Statistics	\$ 140.00	
Voter Checklist Fees	\$ -	
Total Credit		<u><u>\$ 32,895.73</u></u>

Respectfully submitted,



Gloria Landry  
Town Clerk  
1/2/2013

**TOWN of WINDSOR**  
**INCOME & EXPENSE YTD 2012**  
January through December 2012

	Jan - Dec 12
Ordinary Income/Expense	
Income	
INTEREST INCOME	
Sovereign Bank	19.10
TD BankNorth	1.38
Total INTEREST INCOME	20.48
Inventory Penalties - 2012	116.58
Property Taxes	
C. U. Penalty - 2012U01	1,900.00
C. U. Penalty - 2012U02	1,050.00
Col Timber 2012T02	700.00
Tax Col Prop Tax 09L	5,788.95
Tax Col Prop Tax 2010 - 1 of 2 L	3,000.11
Tax Col Prop Tax 2011- 1 of 2L	2,197.69
Tax Col Prop Tax 2011 - 1 of 2	24,368.64
Tax Col Prop Tax 2011 - 2 of 2	10,737.65
Tax Col Prop Tax 2012 - 1 of 2	146,464.04
Tax Col Prop Tax 2012 - 2 of 2	120,138.86
Tax Col Prop Tax 2013 - 1 of 2	33.81
Tax Col Prop Tax Int. 09L	2,007.83
Tax Col Prop Tax Int. 10.1 Lien	759.42
Tax Col Prop Tax Int. 11 - 1st	2,294.50
Tax Col Prop Tax Int. 11 - 2nd	233.98
Tax Col Prop Tax Int. 11.1 Lien	308.29
Tax Col Prop Tax Int. 12 - 1st	147.80
Tax Col Timber 2011T02	462.57
Tax Col Timber Interest 2011T02	37.43
Total Property Taxes	322,631.57
REFUNDS	
DSL	679.80
Total REFUNDS	679.80
SELECTMEN	
Attorney Fee Reimbursement	150.00
Copies	22.00
Inventory Penalty	55.58
Maps	2.00
PILT Nazarene	
2012 PILOT - 1st	9,884.00
Total PILT Nazarene	9,884.00
PILT Wediko	
2012 taxes	15,131.00
Interest 2012	248.73
Total PILT Wediko	15,379.73
Pistol Permit	70.00
Planning Board Subdiv. App Fees	430.00
Wediko Island Tax Payment	780.47
Total SELECTMEN	26,773.78
STATE of NH - ROOM & MEALS TAX	10,000.19
STATE of NH HIGHWAY BLOCK GRANT	4,000.44
Tax Arrangements	539.46
TOWN CLERK	
DOGS	
Local Clerk Dog Fee	55.00
Postage Reimbursement Fees	1.00
Town Dog Late Fees	37.00
Town Dog License Fees	240.50
Total DOGS	333.50



**TOWN of WINDSOR**  
**INCOME & EXPENSE YTD 2012**  
January through December 2012

	Jan - Dec 12
<b>MISCELLANEOUS</b>	
UCC Fee	30.00
<b>Total MISCELLANEOUS</b>	30.00
<b>MOTOR VEHICLES</b>	
Local Fees	493.00
MA Fees	986.00
Title App Fee	78.00
Town MV Fees	29,401.00
Transfer Fees	75.00
<b>Total MOTOR VEHICLES</b>	31,033.00
<b>STATE FEES</b>	
Dog Fees	126.50
Vital Records Fees	55.00
<b>Total STATE FEES</b>	181.50
<b>State of NH</b>	
Statewide Checklist 2012	625.00
<b>Total State of NH</b>	625.00
<b>VITAL RECORDS</b>	
Marriage License Fee	7.00
Vital Records Fees	20.00
VITAL RECORDS - Other	20.00
<b>Total VITAL RECORDS</b>	47.00
<b>TOWN CLERK - Other</b>	1,262.73
<b>Total TOWN CLERK</b>	33,512.73
<b>Town Clk Local Clk Fees</b>	2.00
<b>Total Income</b>	398,277.03
<b>Expense</b>	
2011 Tax Refunds	309.00
<b>ADV &amp; REG. ASSOC. DUES</b>	
Advertising	378.00
Memberships, Dues & Workshops	758.27
NH Clerk Association	20.00
<b>Total ADV &amp; REG. ASSOC. DUES</b>	1,156.27
<b>CEMETERIES</b>	2,400.00
<b>DONATIONS</b>	50.00
<b>ELECTION, REGISTRATION &amp; VITALS</b>	609.41
<b>EXECUTIVE SALARIES</b>	19,053.39
<b>FINANCIAL ADMINISTRATION</b>	
Analysis Fee	64.89
Avitar	
Avitar 2011Tax Collect	905.00
Avitar 2012 Assessing	4,948.63
Website Data	758.60
<b>Total Avitar</b>	6,612.23
Deed Registration Fees	2.45
Mileage Reimbursement	185.69
MS-5 preparation	114.00
Office Supplies	605.94
Petty Cash	51.25
Planning Board	74.75
Postage	132.15
Tax Kiosk	95.00
Town Clerk Expenses	19.95
Town Reports	467.46
Web Site Hosting	255.00
<b>Total FINANCIAL ADMINISTRATION</b>	8,680.76

# TOWN of WINDSOR INCOME & EXPENSE YTD 2012

January through December 2012

	Jan - Dec 12
Fire Warden	2,915.91
<b>GENERAL GOVERNMENT BUILDINGS</b>	
Janitorial Expenses	
Janitorial Expenses	350.00
Mileage	49.47
Total Janitorial Expenses	399.47
Record Storage	2,809.00
Survey of Old Town Hall	3,923.50
Town Hall Plowing	895.00
Town Hall Repairs	50.88
Utilities	
Electric	691.06
Propane	1,657.89
Telephone	2,052.51
Total Utilities	4,401.46
<b>Total GENERAL GOVERNMENT BUILDINGS</b>	12,479.31
<b>HIGHWAYS &amp; STREETS</b>	
Highways & Streets-Salt	
Salt 2011-2012	1,905.38
Salt 2012 - 2013	1,979.89
Total Highways & Streets-Salt	3,885.27
Highways & Streets-Signs	101.85
Road Maint.	21,000.00
<b>Total HIGHWAYS &amp; STREETS</b>	24,987.12
<b>INSURANCE</b>	1,791.84
<b>LEGAL EXPENSE</b>	
Brooks	1,236.00
Eviction of Brooks Property	2,063.00
General	920.00
Maine/White Pond Ext.	1,050.00
Nature Conservancy	126.18
Wediko	3,610.00
<b>Total LEGAL EXPENSE</b>	9,005.18
<b>LIBRARY</b>	200.00
<b>NH Fish &amp; Game Fees</b>	312.00
<b>OVERLAY</b>	
Property Tax Abated	
Interest Abated - 2011	315.00
Principal Abated - 2011	4.55
Total Property Tax Abated	319.55
<b>Total OVERLAY</b>	319.55
<b>PAYMENTS TO OTHER GOVERNMENTS</b>	
Taxes Paid To County	30,426.00
Taxes Paid to School District	397,449.63
<b>Total PAYMENTS TO OTHER GOVERNMENTS</b>	427,875.63
<b>PUBLIC SAFETY</b>	16,466.13
<b>SANITATION</b>	
Solid Waste Disposal	14,802.88
<b>Total SANITATION</b>	14,802.88
<b>TAX LIENS</b>	
TX CL Tax Lien 2011	13,403.01
<b>Total TAX LIENS</b>	13,403.01



**TOWN of WINDSOR**  
**INCOME & EXPENSE YTD 2012**  
January through December 2012

	Jan - Dec 12
<b>WASH ACCOUNTS</b>	
Animal Population Fees	154.00
Bad Check Bank Fee	35.00
George Brooks	62.54
NH Fish & Game Fees	639.50
RETURNED CHECK	268.00
Tax Collector - Expenses	61.53
Total Notice	265.25
Town Clerk's Fees	
FY 2011	456.00
FY 2012	1,117.00
Total Town Clerk's Fees	1,573.00
Vitals	58.00
<b>Total WASH ACCOUNTS</b>	3,116.82
<b>Wediko Abatement</b>	3,220.77
<b>Total Expense</b>	563,154.98
<b>Net Ordinary Income</b>	-164,877.95
<b>Net Income</b>	-164,877.95

Detailed Statement of Payments  
For Tax Year 2012

	<u>Appropriated amount</u>	<u>Expended</u>
Town Officer Salaries	\$25,000	\$ 19,509
Election and Registration	\$ 1,000	\$ 609
Financial Administration	\$15,000	\$ 8,743
Legal Expense	\$ 35,000	\$ 9,005
Planning & Zoning	\$ 100	\$ 0
General Gov. Building	\$ 22,700	\$12,479
Cemeteries	\$ 2,400	\$ 2,400
Insurance	\$ 2,200	\$ 1,792
Advertising & Regional Assoc. Dues	\$ 2,000	\$ 1,156
Social Security, IRS Tax	\$ 4,000	\$ 3,641
Fire	\$14,708	\$16,466
Highway & Streets	\$ 27,500	\$ 24,987
Solid Waste Disposal	\$ 16,260	\$ 14,803
Library	\$ 200	\$ 200
Welfare	\$ 1,000	\$ 0
Donations	\$ 100	\$ 50
Fire Equipment	\$ 2,000	\$ 2,916
<b>Total of Appropriations</b>	<b>\$171,168</b>	<b>\$118,756</b>



Statement of Appropriation  
For tax year 2011

Purposes of Appropriation

Executive	\$ 25,000
Election & Registration	\$ 1,000
Financial Administration	\$ 15,000
Legal Expense	\$ 35,000
Planning & Zoning	\$ 100
General Government Building	\$ 22,700
Cemeteries ./ Town Hall and repair stones	\$ 2,400
Insurance	\$ 2,200
Advertising & Regional Association	\$ 2,000
Donations	\$ 100
Social Security, IRS	\$ 4,000
Public Safety (Fire)	\$ 14,708
Highways & Streets	\$ 27,500
Hillsboro Transfer	\$ 16,260
Library	\$ 200
Welfare	\$ 1,000
Fire equipment	\$ 2,000
<b>Total Appropriations</b>	<b>\$ 171,168</b>

SOURCES OF REVENUE

Timber Tax	\$ 1,000
Payment in Lieu of Taxes	\$ 50,000
Interest & Penalties on Delinquent Taxes	\$ 2,000
Motor Vehicle Permit Fees	\$ 30,000
Inventory Penalties	\$ 100

FROM STATE

Shared Revenues	\$ 0
Meals & Room Tax Distribution	\$ 9,000
Highway Block Grant	\$ 4,000

MISC REVENUES

Interest on Investments (Bank account interest)	\$ 0
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INTERFUND OPERATING TRANSFERS

Trust & Agency Funds	\$ 0
<b>TOTAL ESTIMATED REVENUES AND CREDITS</b>	<b>\$ 96,100</b>

## Comparative Statement of Appropriations and Estimate

Article #

	<u>Purpose of</u>	<u>Appropriations</u>	<u>Actual</u>	<u>Break</u>	<u>Difference</u>	<u>Appropriations</u>
	<u>appropriations</u>	<u>2012</u>	<u>2012</u>	<u>Down</u>		<u>2013</u>
2	<b>Executive</b>	25,000	-19,509		5,491	25,000
2	<b>Election and Registration</b>	1,000	-609		391	100
2	<b>Financial Administration</b>	15,000	-8,743		6,257	11,000
	Analysis Fee Bank			65		
	Avitar			6,612		
	Deed Registration Fee			2		
	Law Books, Town Clerk			15		
	Mileage Reimburse			186		
	MS-5 Preparation			114		
	Office Supplies			606		
	Petty Cash			51		
	Postage			212		
	Town Reports			467		
	Tax Kiosk			95		
	Website Hosting			255		
11	<b>Legal Expense</b>	35,000	-9,005		25,995	15,000
	Brooks			1236		
	Eviction, Brooks Property			2,063		
	Maine/White Pond Ext.			1,050		
	Nature Conservancy			126		
	Wediko			3,610		
	General			920		
15	<b>Planning &amp; Zoning</b>	100	0		100	100
5	<b>General Govt Building</b>	22,700	-12,479		10,221	20,000
	Janitorial Expense			400		
	Town Hall Plowing			895		
	Electric			691		
	Propane			1,658		



Article #	<u>Purpose of</u>	<u>Appropriations</u>	<u>Actual</u>	<u>Break</u>	<u>Difference</u>	<u>Appropriations</u>
	<u>appropriations</u>	<u>*2012</u>	<u>*2012</u>	<u>Down</u>		<u>*2013</u>
	Telephone			2,053		
	Record Storage			2,809		
	Town Hall Repairs			51		
	Survey of Old Town Hall			3,924		
6	<b>Cemeteries</b>	2,400	-2,400		0	2,400
13	<b>Insurance</b>	2,200	-1,792		408	3,500
10	<b>Advertising, Dues, Workshop</b>	2,000	-1,156		844	2,000
	Advertising			378		
	Dues, workshop			778		
2	<b>Social Security/Medicare Tax</b>	4,000	-3,641		359	4,000
4	<b>Fire/Police/Dispatch</b>	14,708	-16,466		-1,758	18,860
8	<b>Donations</b>	100	-50		50	100
7	<b>Highway &amp; Streets</b>	27,500	-24,987		2,513	30,000
	Town Plowing			21,000		
	Salt			3,885		
	Signs/smartboard			102		
9	<b>Solid Waste Disposal</b>	16,260	-14,803		1,457	17,012
12	<b>Library</b>	200	-200		0	200
14	<b>Welfare</b>	1,000	0		1,000	1,000
16	<b>Fire Equipment</b>	2,000	-2916		-916	1,000
17	<b>Town Property</b>	0	0	0	0	5,000
	<b>TOTALS</b>	<b>\$ 171,168</b>	<b>-118,756</b>		<b>52,412</b>	<b>\$ 156,272</b>

# REPORT OF TRUST AND CAPITAL RESERVE FUNDS

##### \$40,652.44

Please insert the total of **ALL** funds here

## WINDSOR, NEW HAMPSHIRE

### CERTIFICATE

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Linnea Steeves

Linnea Steeves

Signed by the Trustees of Trust Funds

on this date 2/19/13

Print and sign

### REMINDERS FOR TRUSTEES

- 1. SIGNATURES** - Print and sign on lines provided above.
- 2. INVESTMENT POLICY** - RSA 31:25 requires the trustees to adopt an investment policy and review and confirm this policy at least annually. A copy of this policy must be filed with the Director of Charitable Trusts (RSA 31:25, 34:5, 35:9).
- 3. PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE** - RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information. Attributable expenses may be charged against the trust fund involved, however, please be advised the fees can be taken from income only and not from principal.
- 4. WEB SITE** - A trustee handbook can be down loaded from the web site for the Attorney General's Charitable Trust Division. [www.doj.nh.gov/charitable](http://www.doj.nh.gov/charitable)
- 5. FAIR VALUE** - Fold and complete page 4 to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.
- 6. CAPITAL RESERVE FUND** - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).
- 7. WHEN and WHERE TO FILE** - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See addresses on page 4 of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.

### FOR DRA USE ONLY

State of New Hampshire  
Department of Revenue Administration  
Municipal Services Division  
PO Box 487, Concord, NH 03302-0487  
(603) 230-5090

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## REPORT OF THE TRUST FUNDS OF THE CITY/TOWN OF

WINDSOR, NEW HAMPSHIRE

Please duplicate these pages if you need additional lines.

	Date of Creation	NAME OF TRUST FUND <small>Start with common trust funds</small>	Purpose of Trust	HOW INVESTED Bank, deposits, stocks, bonds, etc.	%	***PRINCIPAL***		
						Balance Beginning of Year	New Funds Created	Cash Gains or Losses on Securities
1	10/1889	ABNEY SYMOND	CEMETARY	CD	6%	\$200.00		
2	Aug-75	MARY CHAPMAN	CEMETARY	CD	15%	\$500.00		
3			TOTAL			\$700.00		
4								
5	10/1889	ABNEY SYMOND	TOWN	CD	15%	\$500.00		
6	10/1889	ABNEY SYMOND	TOWN	CD	64%	\$2,104.70		
7			TOTAL			\$2,604.70		
8			SUB-TOTAL			\$3,304.70		
9								
10	7/1/1993	SCHOOL RESERVE	SCHOOL	CD	100%	\$25,281.89	\$12,000.00	
11			GRAND					
12			TOTAL			\$28,586.59	\$12,000.00	
13								
14								
15								
16								
17								
18								
19								
20								
21								

FOR THE YEAR ENDING

2012

***PRINCIPAL***		INCOME					Grand Total Principal & Income End of Year	
Withdrawals	Balance End of Year	Balance Beginning of Year	Income During Year		Expended During Year	Balance at End of Year		
			%	Amount				
	\$200.00	\$0.42	6%	\$0.18	\$0.42	\$0.18	\$200.18	1
	\$500.00	\$1.03	15%	\$0.47	\$1.03	<del>\$1.47</del>	\$500.47	2
	\$700.00	\$1.45		\$0.65	\$1.45	\$0.65	\$700.65	3
								4
	\$500.00	\$1.03	15%	\$0.47	\$1.03	\$0.47	\$500.47	5
	\$2,104.70	\$4.40	64%	\$2.00	\$4.40	\$2.00	\$2,106.70	6
	\$2,604.70	\$5.43		\$2.47	\$5.43	\$2.47	\$2,607.17	7
	\$3,304.70	\$6.88		\$3.12	\$6.88	\$3.12	\$3,307.82	8
								9
	\$37,281.89		100%	\$62.73		\$62.73	\$37,344.62	10
								11
	\$40,586.59	\$6.88		\$65.85	\$6.88	\$65.85	\$40,652.44	12
								13
								14
								15
								16
								17
								18
								19
								20
								21

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## Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfi.org](http://www.nhdfi.org).

Due to a record warm winter and little snow, our first fire occurred on February 4<sup>th</sup> with several more early fires to follow. Normally a large percentage of the warm windy days with low humidity occur when the ground is saturated from a long snow covered winter. By the time the surface fuels and ground dry out enough to burn, we only have a few weeks until "green up". This year however we had an extended period of these favorable spring fire conditions. Our largest fire in the state was 86 acres. The average size fire was .6 acres. Extensive summer rains kept total acreage burned to near normal levels

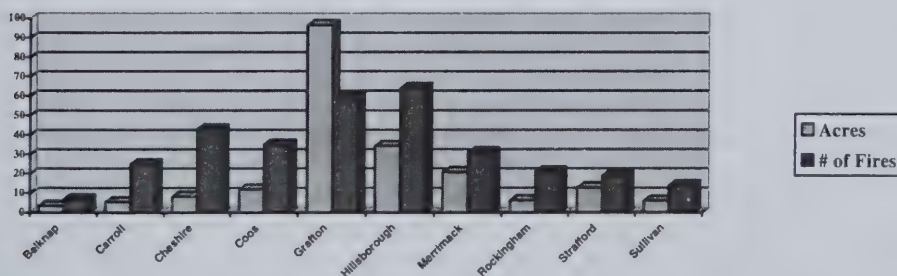
As has been the case over the last few years, state budget constraints have limited the staffing of our statewide system of 16 fire lookout towers to Class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Several of the fires during the 2012 season threatened structures, a constant reminder that forest fires burn more than just trees. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

### 2012 FIRE STATISTICS

(All fires reported as of October 2012)

(Figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	3.6	7
Carroll	5.5	25
Cheshire	8.3	43
Coos	11.8	35
Grafton	96.5	59
Hillsborough	34.2	64
Merrimack	20.8	31
Rockingham	6.4	21
Strafford	12.9	19
Sullivan	6	14



### CAUSES OF FIRES REPORTED

Arson	14
Debris	105
Campfire	14
Children	15
Smoking	17
Railroad	0
Equipment	6
Lightning	7
Misc.*	140 (*Misc.: power lines, fireworks, electric fences, etc.)

Total	Fires	Total Acres
2012	318	206
2011	125	42
2010	360	145
2009	334	173
2008	455	175

ONLY YOU CAN PREVENT WILDLAND FIRE



Local Government Center

## LOCAL GOVERNMENT CENTER PROPERTY-LIABILITY TRUST, LLC

Bond Endorsement Effective January 1, 2013

### PUBLIC OFFICIAL SCHEDULE BOND

Town of Windsor

PLT ID: WINS

**KNOW ALL MEN BY THESE PRESENTS:** That Local Government Center Property-Liability Trust, LLC, a limited liability company duly organized under the laws of the State of New Hampshire, and having its principal office in the City of Concord, County of Merrimack, and State of New Hampshire (hereinafter the "Surety"), is held and firmly bound unto the Town of Windsor (hereinafter the "Obligee") and the State of New Hampshire (if applicable).

A. For such pecuniary loss as the Obligee shall have sustained by reason of or in consequence of the failure of any official or employee (hereinafter the "Official") who may now or hereafter occupy or perform the duties of any position named in the schedule of positions contained herein (the "Schedule") during the term of this Bond or any renewal term thereof, to faithfully perform the duties of said position; and

B. For such pecuniary loss as the Obligee shall have sustained by reason or in consequence of fraudulent or dishonest acts committed by an Official(s) who now or hereafter occupies or performs the duties of any position named in the Schedule during the term of this Bond or any renewal term thereof.

<i>Position</i>	<i>Number of Officials</i>	<i>Amount of Coverage on Each Official</i>
Treasurer	1	48,510
Tax Collector	1	48,510
Deputy Tax Collector	1	48,510
Town Clerk	1	7,718
Trustees of the Trust Fund	3	1,102
Agent for Motor Vehicle	1	11,025
Municipal Agent/Clerk	1	5,512
Boat Permit Fee Agent	1	1,102

**PROVIDED, HOWEVER,** that this undertaking is executed by the Surety upon the following express conditions, which shall be conditions precedent to the right of recovery hereunder:

1. **Schedule of Positions.** The liability of the Surety on account of any one Official shall not exceed the amount set opposite the position in the Schedule occupied by such Official. The Obligee may, during the continuance of this Bond, (i) add other positions to the Schedule; (ii) increase or decrease the number of Officials occupying any position listed in the Schedule; or (iii) increase or decrease the amount of coverage carried on any position, in each case and instance by giving written notice to the Surety, but such notice shall not be binding on the Surety until the Obligee has received the Surety's written acceptance thereof.

2. **Automatic Termination Upon Discovery of Loss.** Upon discovery by the Obligee of any loss covered hereunder, this Bond shall automatically be terminated as to any acts committed by the Official causing the loss subsequent to the date of discovery. Coverage shall automatically continue for any successor Official duly elected or appointed to occupy the position held by the Official on which coverage is terminated, and the amount of coverage for that position shall be restored to the original amount as respects such successor Official.



## Selectmen's Report for 2012

The Selectmen of the town of Windsor are proud to report that the condition of the Town is strong and financially secure. 2012 was a very good year for the town in which our overall expenses were under the amounts that had been appropriated at the previous town meeting. The selectmen have worked very hard and diligently to spend our tax revenues wisely and to not overspend in this time of financial tightness. Steps have been taken throughout the year to do our best to save wherever we could and only spend the amounts needed to conduct the Town's business.

There has been a State of New Hampshire survey crew doing a survey of Windsor Road and Black Pond Road with the eventual result to be a rebuilding of these two roads, replacement of culverts as required, especially a new 3' culvert installed on Windsor road 1/4 mile into Windsor after the Windsor/Hillsboro town line. There is talk that there will also be material deposited at the site of the new culvert to raise the roadbed up to eliminate the water issues when we get spring runoff or strong rain storms that flood that section of road. We have been working with the New Hampshire DOT directly to try and move this issue along as these roads have been very difficult to drive on during different times of the year, especially putting up with the potholes and bumps in the winter and spring. Hopefully, the State will have the funds to complete this job in the coming year.

As was stated in last year's Selectmen's Report, four roads that had been discontinued illegally in 1927 by a town meeting vote, became once again Windsor town roads, class 6, non-town maintained. We currently are working towards resolution with an abutter to one of the roads, namely White Pond Road Extension which goes from the end of the pavement of White Pond Road passing through to Washington where it meets the Dole Schoolhouse Road. The Windsor portion of White Pond Road Extension is in very tough shape having not been maintained very well since the bridge washed out that originally allowed passage over the White Pond Brook to Washington. It is the Selectmen's wish to post this road to not allow motorized wheeled vehicles at any time but to allow passage during the winter months for snowmobiling and signs will be placed to reflect these restrictions. It is the Selectmen's authority to allow usage stated above as well as to allow usage to all that wish to walk, bike, ride a horse, etc., and at the same time satisfy the abutters that the Town is sensitive to the roads usage and potential abuse of same and will monitor the road for any potential damage that may be caused by abuse of the roads usage and will take any actions necessary should such abuse occur.

On October 17, 2012, the Town of Windsor lost one of its' most treasured possessions, Thomas H. Hines Jr. Tom had been part of Windsor his whole life, having been lived here when his parents owned and ran the Windsor Mountain Boy's and Girls Camps. Although Massachusetts born, Tom was and always will be remembered for his love of Windsor and as well remembered for all that he did for Windsor through the years. The 2012 Windsor Town Report is dedicated to Tom as a way to remember him through the years ahead.

It should also be noted here that the Town of Windsor has now created a website and can be found at [www.windsor-nh.org](http://www.windsor-nh.org). It is a work in its infancy, with much work to be completed. It is the hope of the Selectmen that it becomes a useable tool of the townspeople to access information, check on town goings on, and download forms that Windsor uses, such as our "Notice of Construction" application.

As well, Windsor now participates through Avitar, the Town's assessing company, in an online "Tax Kiosk" which allows public access to individual properties to get information that heretofore was only available through the Town Hall. It shows all properties, lists their tax card(s) and shows all information that the Town has as it pertains to the property. To access this site log on to [nhtaxkiosk.com](http://nhtaxkiosk.com) and search by clicking on "Windsor" in the listing of towns available. It should allow anyone to get as much information that is available at the Town Hall, online and at any time. We hope you will try it and like it.

**WINDSOR, NEW HAMPSHIRE TOWN MEETING  
MINUTES – MARCH 13, 2012**

Meeting held in the Windsor Town Hall at 14 White Pond Road, Windsor. Eighteen residents and seven town employees were in attendance.

Moderator Patrick Hines opened the Town Meeting at 7:00 p.m.

**Article 1)** Motioned by Tom Carlson, Seconded by Ben Lewis

“To choose by ballot all necessary Town Officers for the ensuing year.”

Vote Taken, Passed Unanimously

Darlene Cuddy nominates Cindy Stosse as Auditor, Seconded by Pat Hines. Cindy Stosse accepts.

Linnea Steeves nominates Patricia Main as Trustee of the Trust Fund, Seconded by Gail Needham. Patricia Main accepts.

There being no additional nominations for the floor, the following officers were elected by acclamation.

**Election of Town Officers and Officials:**

Auditor for 1 year:	Cynthia Stosse
Treasurer for 1 year:	Ellen Blake
Moderator for 2 years:	Pat Hines
Selectmen for 3 years:	Thomas Carlson
Trustee of the Trust Fund for 3 years:	Patricia Main
Supervisor of the Checklist for 6 years:	Doug Welch

**Article 2)** Motioned by Darlene Cuddy, Seconded by Gerry Needham

“To see what sum of money the Town will vote to raise and appropriate for the payment of Town charges including principal and interest on the Town’s outstanding indebtedness, social security taxes, and any other legal obligations of the Town, being a total of \$45,000 or to take any other action relative thereto.”

The Selectmen recommend approval

Vote Taken on Article 2, Passed Unanimously



**Article 3)** Motioned by Gerry Needham, Seconded by Tom Carlson



“To accept reports of the Agents heretofore chosen and pass any vote in relation thereto.”

The Selectmen recommend approval

Vote Taken, Passed Unanimously

**Article 4)** Motioned by Cindy Stosse, Seconded by Ben Lewis

“To see if the Town will vote to raise and appropriate the sum of \$14,708 for Police and Fire expenses, or to take any action relative thereto.”

The Selectmen recommend approval

Vote Taken, Passed Unanimously

**Article 5)** Motioned by Tom Carlson, Seconded by Darlene Cuddy

“To see if the Town will vote to raise and appropriate the sum of \$18,000 for the general government building operating expenses of the Town Hall, or to take any action relative thereto.”

The Selectmen recommend approval

Tom Carlson motions to amend Article 5 from \$18,000 to \$22,700, Seconded by Darlene Cuddy.

Some discussion takes place regarding the differences of the two sums. Selectman Darlene Cuddy explains the total includes funding for (four) 4 video cameras to be purchased, installed, and used in the main hall and basement. Selectmen jointly reviewed questions to why a purchase of video cameras was recommended. Among the responses, inventory items (chairs, ladder, tables, and other articles) have had to be replaced and may have been stolen or borrowed and not returned. Additionally, there have been instances of the basement door left unlocked. In addition to the camera recommendation, new locks will be purchased.

Vote Taken on amendment, Passed Unanimously

Vote Taken, Passed Unanimously

**Article 6)** Motioned by Darlene Cuddy, Seconded by Gerry Needham

“To see if the Town will vote to raise and appropriate the sum of \$2,400 for the upkeep of the Town cemeteries and Town Hall grounds, or to take any action relative thereto.”

The Selectmen recommend approval

Some discussion takes place; Ben Lewis asks why the amount is higher than last year. Selectman Darlene Cuddy explains the total includes all tax lien properties as well as the

town buildings. Further questions were reviewed, related to the upkeep verses the demolition of the old town hall and what type of upkeep was provided on the liened properties.

Vote Taken, Passed by Majority

**Article 7)** Motioned by Gerry Needham, Seconded by Tom Carlson

“To see if the Town will vote to raise and appropriate the sum of \$27,500 for highways and bridges, or to take any action relative thereto.”

The Selectmen recommend approval

Some discussion takes place; questions were reviewed, related to the recent increase of sand/salt and whether, due to the mild winter, the funds requested could be reduced. Selectman Tom Carlson reviewed questions concerning the DOT’s responsibility of Windsor Road. The Board agrees to take the suggestions under advisement, to contact the DOT and ask for a current assessment. Additional discussion with Selectman Gerry Needham regarding the status of (four) 4 roads under State review took place. The roads, all former Town roadways accessing abutting townships, have been confirmed in court as Town roads and not private and therefore must be accessible.

Vote Taken, Passed Unanimously

**Article 8)** Motioned by Darlene Cuddy, Seconded by Gerry Needham

“To see if the Town will vote to raise and appropriate the sum of \$100 for donations, or to take any action relative thereto.”

The Selectmen recommend approval

Vote Taken, Passed Unanimously

**Article 9)** Motioned by Gerry Needham, Seconded by Ben Lewis

“To see if the Town will vote to raise and appropriate the sum of \$16,260 to be paid to the Town of Hillsboro for the use of the Transfer Station, or to take any action relative thereto.”

The Selectmen recommend approval

Vote Taken, Passed Unanimously

**Article 10)** Motioned by Tom Carlson, Seconded by Cindy Stosse

“To see if the Town will vote to raise and appropriate the sum of \$2,000 for advertising and the annual membership dues in the N.H. Municipal Association, or to take any action relative thereto.”

The Selectmen recommend approval



Vote Taken, Passed Unanimously

**Article 11)** Motioned by Gerry Needham, Seconded by Darlene Cuddy

“To see if the Town will vote to raise and appropriate the sum of \$35,000 for legal expenses, or to take any action relative thereto.”

The Selectmen recommend approval

Vote Taken, Passed Unanimously

**Article 12)** Motioned by Cindy Stosse, Seconded by Gerry Needham

“To see if the Town will vote to raise and appropriate the sum of \$200 to donate to the Fuller Library in Hillsboro, NH, or to take any action relative thereto.”

The Selectmen recommend approval

Vote Taken, Passed Unanimously

**Article 13)** Motioned by Tom Carlson, Seconded by Darlene Cuddy

“To see if the Town will vote to raise and appropriate the sum of \$2,200 to purchase insurance for the Town, or to take any action relative thereto.”

The Selectmen recommend approval

Some discussion takes place; Diane Hines asks why the amount is higher than last year. Selectman Darlene Cuddy explains the fee now includes Boat Agent coverage.

Vote Taken, Passed Unanimously

**Article 14)** Motioned by Gerry Needham, Seconded by Darlene Cuddy

“To see if the Town will vote to raise and appropriate the sum of \$1,000 for the Welfare budget, or to take any action relative thereto.”

The Selectmen recommend approval

Vote Taken, Passed Unanimously

**Article 15)** Motioned by Darlene Cuddy, Seconded by Tom Carlson

“To see if the Town will vote to raise and appropriate the sum of \$100.00 for the Planning and Zoning Master Plan, or to take any action relative thereto.”

The Selectmen recommend approval

Vote Taken, Passed Unanimously

**Article 16)** Motioned by Darlene Cuddy, Seconded by Gerry Needham

"To see if the Town will vote to raise and appropriate the sum of \$2,000 to purchase fire equipment, or to take any action relative thereto."

The Selectmen recommend approval

Some discussion takes place; Selectman Tom Carlson and Darlene Cuddy ask Pat Hines for a quote with a description of equipment, as the appropriated funds requested appear to be low. Overall consensus among attendees was to review specific equipment and price. The Board would take the suggestions under advisement. Additional questions confirmed who can issue fire permits [clerk note: Pat Hines, Tom Carlson and Bob Crane] and what restrictions were given to the type of waste burned.

Vote Taken, Passed Unanimously

**Article 17)** Motioned by Gerry Needham, Seconded by Tom Carlson

"To transact any other business that may legally come before said meeting."

No business was brought forward.

Darlene Cuddy motions to close Town Meeting, Seconded by Gerry Needham

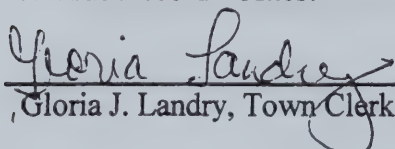
Vote Taken, Passed Unanimously

Moderator Patrick Hines closed the Meeting at 8:00 p.m. and the Meeting was adjourned at this time.

Respectfully Submitted,

Gloria J. Landry  
Windsor Town Clerk

A True Record – Attest

  
Gloria J. Landry, Town Clerk



## WINDSOR SCHOOL BOARD ORGANIZATION

### Members of the School Board

Darlene Cuddy, Chair	Term Expires 2013
Gloria Landry	Term Expires 2014
Cindy Stosse	Term Expires 2015

### Officers of the School District

Treasurer	Kenneth Mathews
Moderator	Diane Hines
Auditor	Eileen Houghton
Clerk	Ben Lewis

### Administration

Robert Hassett, M.Ed	Superintendent
<b>Patricia M. Parenteau, M.S.</b>	<b>Assistant Superintendent</b>
Jean E. Mogan, MBA	Interim Business Administrator
Lisa Witte, M.Ed	Director of Curriculum & Instruction

### Town of Windsor

14 White Pond Road	Phone (603) 478-3292
Windsor, NH 03244	Fax (603) 478-3293

### SAU #34

Mailing Address:	P.O. Box 2190 Hillsboro, NH 03244
Phone	(603) 464-4466
Fax	(603) 464-4053
Email:	<a href="mailto:rhassett@hdsd.k12.nh.us">rhassett@hdsd.k12.nh.us</a>
Website:	<a href="http://www.hdsd.org">www.hdsd.org</a>

**THE STATE OF NEW HAMPSHIRE  
WINDSOR SCHOOL DISTRICT  
SCHOOL WARRANT**

To the inhabitants of the School District in the Town of Windsor qualified to vote in District affairs:

You are hereby notified to meet at the Town House in said District on the **12th day of March, 2013** at six thirty o'clock in the evening to act upon the following subjects:

**ARTICLE 1.** To choose by non-partisan ballot the following School District officials:

One School Board Member for a 3-year term

Moderator for a one-year term

Clerk for a one-year term

Treasurer for a one-year term

Auditor for a one-year term

**ARTICLE 2.** To determine and appoint the salaries of the School Board and fix the compensation of any other officers or agents of the District.

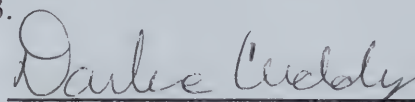
**ARTICLE 3.** To hear the reports of agents, auditors, committees or officers chosen and pass any vote relating thereto.

**ARTICLE 4.** To see if the School District will vote to raise and appropriate for the support of schools, the payment of salaries of School District officials and agents, and for the payment of statutory obligations of the District, the sum of \$361,695 or take any other action in relation thereto.

**ARTICLE 5.** Shall the voters of the Hillsboro-Deering School District adopt a school administrative unit budget of \$1,031,860 for the forthcoming fiscal year in which \$14,627 is assigned to the school budget of this school district? This year's adjusted budget of \$1,012,092, with \$14,219 assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.

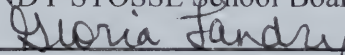
**ARTICLE 6.** To transact any other business that may legally come before said meeting.

Given under our hands at said Windsor this 12th day of February, 2013.



DARLENE CUDDY School Board Chair

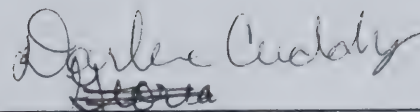
CINDY STOSSE School Board Member



GLORIA LANDRY School Board Member



A True copy Attest:




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DARLENE CUDDY  
School Board Chair

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CINDY STOSSE  
School Board Member



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GLORIA LANDRY  
School Board Member

Table 1

WINDSOR SCHOOL DISTRICT 2013-2014 Proposed Budget			
Description	2011-2012 ACTUAL	2012-2013 BUDGET	2013-2014 BUDGET
REVENUES			
Unreserved Fund Balance	\$30,910	\$ 0	\$ 0
Local Property Tax	240,635	199,782	206,687
State Property Tax	71,451	71,451	64,009
Earnings on Investments	0	0	0
State Adequacy Grant	112,046	108,168	105,626
<b>TOTAL REVENUES</b>	<b>\$455,041</b>	<b>\$379,400</b>	<b>\$376,322</b>
EXPENSES			
1100 Tuition	\$ 310,716	\$ 308,995	\$ 351,439
1200 Special Education	35,600	35,600	0
2310 Insurance	750	750	750
2320 School Board Salaries	900	900	900
2320 School Board Expenses	600	600	600
2320 School Board Clerk	15	15	15
2320 Treasurer	100	100	100
2320 Treasurer's Supplies	25	25	25
2320 Checklist & Ballot Clerks	30	30	30
2320 Moderator	5	5	5
2320 Auditor	10	10	10
District Share - SAU #34	16,932	12,739	0
Transportation	7,481	7,631	7,821
<b>TOTAL EXPENSES</b>	<b>\$ 373,164</b>	<b>\$ 367,400</b>	<b>\$ 361,695</b>
OTHER EXPENSES			
Transfer to Tuition Trust	\$12,000	\$ 12,000	\$ 0
Deficit Appropriation	43,188	\$0	0
<b>TOTAL EXPENSES</b>	<b>\$ 428,352</b>	<b>\$ 379,400</b>	<b>\$ 361,695</b>

Table 2

WINDSOR SCHOOL DISTRICT 2013-2014 Proposed Budget				
Regular Education Tuition				
	Students	Rate	Cost	
Elementary School	8	\$ 14,679	\$	117,434
Middle School	5	\$ 14,737	\$	73,687
High School	11	\$ 14,574	\$	160,318
TOTAL TUITION	24		\$	351,439
Special Education Tuition				
	Students	Rate	Cost	
High School	0	\$ 35,600	\$	0
TOTAL TUITION	1		\$	351,439



**Table 4**  
**WINDSOR SCHOOL DISTRICT**  
**Report of the School District Treasurer**  
**Fiscal Year July 1, 2011 to June 30, 2012**

<b>Balance on Hand - July 1, 2011</b>		<b>\$10,526.13</b>
Received from Selectmen:		
Current Year Appropriation	\$ 377,066.00	
Balance of Prior Year Appropriations	\$20,383.63	
Revenue from State Sources	\$112,045.59	
Interest Income	\$16.01	
Miscellaneous Income	\$7,405.67	
 TOTAL RECEIPTS		 \$ 516,916.90
 TOTAL FUNDS AVAILABLE FOR FISCAL YEAR		 \$527,443.03
LESS SCHOOL BOARD ORDERS PAID:		
Fiscal Year 2011-2012		
 Manifest #1 SAU Allocation – 1 <sup>st</sup> Qtr	 \$ 4,233.00	
Manifest #2 Insurance	\$ 750.00	
Manifest #3 SAU Allocation – 2nd Qtr	\$4,233.00	
Manifest #4 School Board Stipends	\$1,000.00	
Manifest #5 Tuition – 1st Semester FY 11-12	\$ 185,053.23	
Manifest #5 Transportation	\$7,481.00	
Manifest #6 SAU Allocation – 3rd Qtr	\$ 4,233.00	
Manifest #7 Granite Quill Publishers	\$165.00	
Manifest #8 The Villager	\$91.00	
Manifest #9 Granite Quill Publishers	\$ 70.00	
Manifest #10 SAU Allocation – 4th Qtr	\$ 4,233.00	
Manifest #11 The Villager	\$ 84.00	
Manifest #12 Stipends for Budget Meeting	\$ 20.00	
Manifest #13 Trustee of the Trust Fund	\$12,000.00	
Manifest #14 Tuition – 2 <sup>nd</sup> Semester FY 11-12	\$ 161,254.01	
 TOTAL SCHOOL BOARD ORDERS PAID		 \$384,900.24
 <b>Balance on Hand - June 30, 2012</b>		 <b>\$142,542.79</b>

Date: July 1, 2011

Kenneth Mathews,  
Treasurer

Table 5

**WINDSOR SCHOOL DISTRICT**  
**Detailed Statement of Receipts 2011-2012**

DATE	FROM WHOM	DESCRIPTION	AMOUNT
9/01/11	State of New Hampshire	Equitable Education Aid	\$21,634.00
9/22/11	Hillsboro School District	Tuition Refund	\$7,405.67
11/02/11	State of New Hampshire	Equitable Education Aid	\$ 21,634.00
1/03/12	State of New Hampshire	Equitable Education Aid	\$ 32,450.00
2/16/12	Town of Windsor	2010-11 Appropriation	\$ 20,383.63
2/16/12	Town of Windsor	2011-12 Appropriation	\$200,000.00
4/01/12	State of New Hampshire	Equitable Education Aid	\$32,450.00
5/28/12	State of New Hampshire	EdJobs Grant	\$ 3,877.59
6/30/12	Town of Windsor	2011-12 Appropriation	\$ 177,066.00
Various	Sovereign	Interest Income	\$16.01
<b>TOTAL RECEIPTS DURING YEAR</b>			<b>\$516,916.90</b>

Table 6

WINDSOR SCHOOL DISTRICT		
Balance Sheet for Fiscal Year Ending June 30, 2012		
	Assets	Liabilities
Cash – Checking	\$ 142,542.79	
Accounts Receivable	-	
Due from Town of Windsor		64,980.00
Due from Windsor trust funds		
Accounts payable	-	
Fund balance		77,562.79
Totals	\$ 142,542.79	\$ 142,542.79

Table 7

WINDSOR SCHOOL DISTRICT		
Special Education Programs & Services Pursuant to RSA 32:11-a		
	2010-2011	2011-2012
Expenditures		
Special Education General	\$35,600	\$35,600
Revenues		
State Equitable Education Aid	\$108,168	\$112,046
Net Cost of Special Education:	(\$72,568 )	(\$76,446 )



Table 3

SAU #34 PROPOSED BUDGET FY 2013-14			
	Expended FY 2012	Budgeted FY 2013	Proposed FY 2014
100 Superintendent	\$127,123	129,500	132,738
100 Superintendent (sale of vacation days)		4,981	5,105
101 Assistant Superintendent		91,000	93,275
102 Business Administrator	88,760	94,076	76,875
103 Administrative Staff	121,752	127,036	130,212
104 Director of Curriculum, Instruction & Assessment	59,157	83,000	84,660
105 Accountant	62,337	30,359	20,000
106 Bookkeepers	79,881	80,473	82,485
107 Director of Student Support	82,845	0	0
200 Insurance Benefits	94,475	136,751	142,991
220 FICA & Medicare	48,352	51,016	49,926
230 NH Retirement	47,830	60,007	70,288
240 Course Reimbursement	11,360	5,852	10,500
250 Unemployment Compensation	1,181	1,232	1,232
260 Workers Compensation	2,862	3,248	3,867
290 Professional Development	6,235	11,194	16,000
330 Contracted Professional Services	34,615	14,640	14,640
380 Audit and Legal Fees	15,454	6,360	12,000
430 Equipment Repairs & Maintenance	900	3,942	3,942
442 Copier & Equipment Leases	6,941	11,664	11,664
450 Office Rental	10,000	15,000	20,000
500 Postage, Telephone & Other Services	27,992	21,735	23,735
600 Supplies & Books	10,649	10,225	10,225
730 Replacement Equipment	4,000	800	1,800
750 Furniture & Fixtures	0	200	1,000
810 Dues & Fees	11,480	7,000	7,000
840 School Board Contingency	514	6,282	700
890 Student Recognition	3,371	4,000	5,000
<b>Grand Total</b>	<b>\$ 950,713</b>	<b>\$ 1,012,092</b>	<b>\$ 1,031,860</b>

**WINDSOR SCHOOL DISTRICT  
TAX RATE IMPACT**

	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014*
<b>Local Assessed Valuation (No unit)</b>	27,440,749	26,653,733	22,890,184	23,869,420	23,869,420
<b>Local Assessed Valuation</b>	27,764,349	26,977,333	26,977,333	24,012,261	24,012,261
<b>Local School Tax</b>	\$216,359	\$267,478	255,232	136,620	\$206,687
<b>State School Tax</b>	\$63,835	\$71,451	71,451	57,048	\$64,009
<b>Local School Tax Rate</b>	\$7.79	\$9.91	\$8.81	\$5.55	\$8.61
<b>State School Tax Rate</b>	\$2.33	\$2.68	\$3.57	\$2.38	\$2.68
<b>County Rate</b>	\$1.23	\$1.40	\$1.19	\$1.24	\$1.23
<b>Town Rate</b>	\$5.47	\$5.90	\$0.91	\$4.17	\$0.91
<b>TOTAL TAX RATE</b>	\$16.82	\$19.89	\$14.48	\$13.34	\$13.43
<b>\$ Change over Prior Yr</b>	\$1.37	\$3.07	(\$5.41)	(\$1.14)	\$0.09
<b>%Change over Prior Yr</b>	8.9%	18.3%	-27.2%	-7.9%	-7.3%

\*Estimate including warrant articles (SAU Budget)

# SAU BUDGET ASSESSMENT FY 2014

Proposed 11-30-12

Accepted 12-6-12

	BUDGET	REVENUES	ASSESSMENT
PROPOSED SAU BUDGET	\$1,031,860	\$37,000	\$994,860
STATUTORY ALTERNATIVE BUDGET	\$1,012,092	\$45,000	\$967,092

FORMULA DEFINED BY RSA 194-C:9

	2011 EQUALIZED VALUATION	%	2011 A.D.M.A PUPILS	%	50/50 COMBINED	Valuation
DISTRICT						
Hillsboro-Deering	\$631,775,685	70.67%	1323.65	95.75%	83.21%	Decrease
Washington	\$235,881,045	26.39%	58.76	4.25%	15.32%	Increase
Windsor	\$26,287,074	2.94%	0	0.00%	1.47%	Increase
TOTALS:	\$893,943,804	100.00%	1382.41	100.00%	100.00%	

	2010-2011 ASSESSMENT	2011-2012 ASSESSMENT	2012-2013 ASSESSMENT	2013-2014 ASSESSMENT	% CH
DISTRICT					
Hillsboro-Deering	\$762,849	\$824,821	\$809,346	\$827,834	2.28%
Washington	\$131,380	\$140,339	\$145,007	\$152,398	5.10%
Windsor	\$12,238	\$16,932	\$12,739	\$14,627	14.82%
TOTALS:	\$906,467	\$982,092	\$967,092	\$994,860	2.87%

	FY 2014 STATUTORY ALTERNATIVE BUDGET
DISTRICT	
Hillsboro-Deering	\$804,728
Washington	\$148,145
Windsor	\$14,219
TOTAL	\$967,092



THE STATE OF NEW HAMPSHIRE  
WINDSOR SCHOOL DISTRICT  
MARCH 13, 2012

Present: Darlene Cuddy, Chair, Cynthia Stosse, Member, Ben Lewis Clerk, Diane Hines, Moderator

Absent: Gloria Landry

The meeting was called to order at 6:01 pm

ARTICLE 1. To choose by non partisan ballot the following District officials: One School Board Member for a 3 year term, Moderator for a 1 year term, Clerk for a 1 year term, Treasurer for a 1 year term, Auditor for a 1 year term.

The following were nominated, accepted and unanimously elected:

Cynthia Stosse- School Board Member

Diane Hines- Moderator

Ben Lewis – Clerk

Ken Matthews- Treasurer

Auditor- to be appointed.

ARTICLE 2. To determine and appoint the salaries of the School Board and fix the compensation of any other officers or agents of the District.

Motion by Darlene Cuddy, seconded by Ben Lewis

Approved unanimously.

ARTICLE 3. To hear the reports of agents, auditors committees or officers chosen and to pass any vote relating thereto.

Motion by Darlene Cuddy, seconded by Ben Lewis

Approved unanimously.

ARTICLE 4. To see if the School District will vote to raise and appropriate for the support of schools, the payment of salaries of School District officials and agents, and for the payment of statutory obligations of the District, the sum of \$354,660 or take any other action in relation thereto.

Motion by Cynthia Stosse, seconded by Ben Lewis

Discussion- Tom Carlson asked how this amount compared to the previous year. Answer- It is less because of reduction in the number of students.

Approved unanimously.

ARTICLE 5. Shall the voters of the Hillsboro-Deering School District adopt a school administrative unit budget of \$1,012,092 for the forthcoming fiscal year in which \$12,739 is assigned to the school budget of this school district? (This year's adjusted budget of \$1,027,363, with \$12,940 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this administrative unit.)

Moved by Ben Lewis, seconded by Cynthia Stosse

On a hand count, approved unanimously.

ARTICLE 6. To see if the School District will vote to raise and appropriate the sum of twelve thousand hundred dollars (\$12,000) to add to the expendable general trust fund created at the March 1993 Annual District Meeting for the purpose of paying for unanticipated tuition students or to take any action related thereto.

Moved by Darlene Cuddy, seconded by Tom Carlson

Discussion- Ken Matthews clarified that the amount is \$12,000.

Motion to amend the ARTICLE to read twelve thousand dollars (not twelve thousand hundred dollars) by Ken Matthews, seconded by Ben Lewis

Approved unanimously.

ARTICLE 7. To transact any other business that may legally come before said meeting.

Motion by Darlene Cuddy, seconded by Ken Matthews

Motion to adjourn, approved unanimously

The meeting was adjourned at 6:44 pm.

Respectfully submitted

  
Ben Lewis

Clerk

**Annual Report  
Superintendent of Schools  
2011-2012**

As your new Superintendent it is truly a pleasure to write this report about the 2011-2012 school year and the current state of the schools. There were significant changes in the leadership of the district in 2011-2012. In the first week of school the Superintendent, Dr Alan Genovese, resigned due to health reasons. Dr. Garry Murphy was hired to serve as Interim Superintendent on a part-time basis for the balance of the year. Ms. Patricia Parenteau, Director of Student Services stepped forward to serve as Superintendent when Dr. Murphy was not present. Ms. Carol Fogarty, Executive Assistant to the Superintendent also took on a major role in keeping the district on track and moving forward. Later in the year, Ms. Linda Bullock, Director of Curriculum, Instruction and Assessment resigned and the district finished the year with that position vacant. The School Board began their search for a new Superintendent by hiring Future Management Systems. It is an honor to be the person chosen to fill the position. During the Summer Ms. Lisa Witte was hired to fill the CIA position. Ms. Patricia Barry was hired to fill the position of Middle School Principal, when Mr. Nannicelli resigned. Two new Assistant Principals, Ms. Kristen Kivela at the elementary school and Ms. Annemarie Morse at the middle school also came aboard. So the 2011-2012 school year ended with a significant changing of the guard.

The budget for 2012-2013 was \$50,000 less than the default budget which was a real windfall for the district this year but created a difficult position for us to build a budget for 13-14 that will maintain existing services. The greatest challenge will be the change in the New Hampshire Retirement System passed on to the local communities and salary, health insurance, FICA, technology, utilities, and maintenance cost increases as well as any educational initiatives.

In summary, the Hillsboro-Deering School District's goal is to continue its long-standing commitment to the children to help them become prepared for the 21<sup>st</sup> century workplace that they will face. It is an honor and a privilege to be part of that process and I look forward to working with the community in maintaining high expectations and moving our students further in their lives and educational



### **Business Administrator's Report**

Continuing in FY 2011 – 2012, we have strived to maintain our buildings, provide excellent services, feed our students, and follow sound fiscal management practices.

The 2011-2012 fiscal year ended with a surplus of \$627,715 from efficient school operations, a shortfall of \$126,816 in expected revenues and the use of \$100,000 to increase the expendable trusts; resulted in \$505,169 being returned to the taxpayers on their 2012 tax bills.

Some of the major projects completed on our facilities include:

- Replace 8 exterior doors at the Elementary School
- Install 21 new electrical outlets in the Elementary School
- Upgrade the fire panel in the Middle School
- Replace the roof over the kitchen in the Middle School
- Refurbish the Alternative Program School to meet new fire codes.

The Food Service group began gearing up to meet the new requirements for the Healthy Hunger-Free Kids Act by reviewing menus and training staff. The Food Service takes care of 46% of our students who participate in the Free or Reduced Lunch meals. This is a Federal reimbursement program for low income families. The introduction of a catering service for internal meetings and school functions brought a new revenue stream.

Our transportation program to and from school safely moves over 800 students per day. We thank our provider, First Student, for their continued dedication to our kids.

In the Business Office, we transitioned to the new online Federal Grant reporting system. Grants comprise over one million dollars for Title I, IDEA and our after school programs. Much of the work of the Business Office is to keep the District running smoothly, just to constantly be improving and streamlining our operations. I'm proud to say our staff has a goal of making the District better each year.

Respectfully submitted,

Jean E. Mogan  
Interim Business Administrator

**Annual Report  
Hillsboro-Deering Elementary School  
2011-2012**

During the 2011-2012 school year our enrollment was 573 students. Our classrooms and teaching staff were again reorganized to best meet student needs. Grade two classes decreased from six classes to five, and grade four decreased from five classes to four. Grade three returned to five classrooms while we continued to have five classes in grades K, 1, and three classes of pre-school children.

**NEW INITIATIVES**

- The new national Common Core Standards were discussed during the year, and formally introduced to our school with professional development on the Reading standards in June.
- Some vertical professional development among grades occurred including grade 6 joining the Common Core training, and with the connection of the specials teachers meeting. i.e. music, physical education, art, library and computers.
- We achieved School-wide Title One status.
- Professional development was provided in science to establish discovery lessons in each grade.
- Our science curriculum topics were reorganized to be in line with NECAP expectations.
- Teachers met and collaborated 3 times during the school year to have data sessions to use data to plan and change instruction.
- In the spring, our Kindergarten students took the NWEA MAP testing, the online achievement tests, for the first time.
- Our Numeracy Team reviewed several math programs and decided on a trial of the *Envisions* program for the following school year.
- Special Education began a "blitz" program in which special educators are now used within more than one grade level creating smaller groups for more individualized instruction.
- Our School Community Council updated the School Improvement Plan for the following year, continuing to address improvements to the school's instruction, climate, and school culture.
- The Kid Adventure program began a lending library.

### STUDENT ACHIEVEMENT

- As a school, we did not reach AYP, annual yearly progress, in either reading or math. This represents a negative comparison to making it as a whole school last year, however not in the subgroups of economically disadvantaged and students with an IEP, individual education plan.
- 69% of our students in grades three through five scored at the proficient or proficient with distinction level on the Reading portion of the NECAP, the state testing, of Fall 2011.
- 63% of our students in grades three through five scored at the proficient or proficient with distinction level on the Math portion of the NECAP of Fall 2011.
- 47% of our students in grade five scored at the proficient or proficient with distinction level on the Writing portion of the NECAP of Fall 2011.
- We analyzed the NECAP results, refocusing on student growth, regardless of their level of proficiency.
- On the spring Science Assessment, 56 % of the students scored proficient, the same percentage as the prior year.
- We performed an item analysis of the science questions to determine areas of instructional strengths and weaknesses to be addresses schoolwide.
- Students in grades K-4 took the MAP, the Northwest Evaluation Tool online achievement testing, in the fall and in the spring. The Math and Literacy Coaches used this data to create RTI groups for the fall, breaking them into three groups: those scoring at or above the 95th percentile, those scoring between the 41<sup>st</sup> and 94<sup>th</sup> percentile, and those scoring below the 40<sup>th</sup> percentile. 75% of the students exiting Kindergarten, and those exiting grade two scored above the 40<sup>th</sup> percentile. 62% of the students exiting grade one scored above the 40<sup>th</sup> percentile. 64% of the students exiting grade three scored above the 40<sup>th</sup> percentile. 66% of the students exiting grade four scored above the 40<sup>th</sup> percentile.

### ENRICHMENT

- After School Clubs continued to flourish through the generosity of the Duncan-Jenkins Trust and the Hillsboro-Deering School District budget. Clubs included Fuel up and Play (nutrition and exercise), Lego (3 clubs to accommodate the number of students), Science Club, Yearbook, Puzzle, Board Games, Nails for Girls, Jump rope and Spanish. Approximately 200 students participated.
- In addition to our enrichment clubs, students could participate in before and after school programming during the school year provided by the Hillsboro-Deering Elementary School Kids Adventures Program.



Twenty students attended the before school program and 55 attended the after school program accessing the services, and meeting the needs for daycare for our working parents. This program also provided summer themed camp experiences at the school, addressing the interests of up to 45 students per day. A total of 105 different children participated in at least one of the above programs.

- Through the support of the Duncan-Jenkins Trust, we were able to bring a variety of assembly programs to the school. The School Enrichment Committee members enriched the curriculum by inviting the No Strings Marionette Company, Slap Stick Science, Dudley Laufman-Contra Dancing, Steve Schuch Stories and songs, and author Nancy Wallace.
- Math exemplars were made available to all classes. Students were required to respond to math problems with words, pictures and numbers.
- A Superstar Math group was begun.
- Two Literature groups were initiated for Enrichment, utilizing a Reading Specialist and parent volunteers.
- There was a seven member Destination Imagination Team. They returned from competition with a third place trophy.

## INTERVENTIONS

- As part of the No Child Left Behind Program, and in lieu of school choice, 22 designated students were able to receive SES tutoring from Sylvan Learning, Alpha Academics, and Club Z, state approved providers. These services were offered outside the regular school day by non-school staff.
- Title I provided camps during the summer in both literacy and math for students entering grades K-6. Additional children were served through summer SES tutoring. In addition, the school's book mobile, the Library Limousine, visited neighborhoods and recreational sites, every week throughout the summer.
- An RTI, Response to Intervention team, worked to create a building wide plan for a consistent method of determining the need for, and providing tiered interventions for, all students.
- The Math and Literacy coaches used the yearlong data to determine the grade leveled RTI goals for the first six weeks of the next school year.

Respectfully submitted,  
Noreen McAloon, Ed.D.  
Principal

**Hillsboro-Deering Middle School  
Annual Report  
2011-2012**

Throughout the 2011-2012 school year, the HDMS faculty, staff and administration have focused on three main goals: (1) to integrate curriculum and infuse it with experiential learning. (2) to differentiate instruction to meet all students' needs and (3) vertically align our math and literacy curriculum with the elementary and high schools.

**Experiential Learning Opportunities**

The 6<sup>th</sup> grade participated in experiential learning opportunities through field trips to Boston Aquarium, Montshire Museum, Harris Center, Capital Theatre and Fishteam Stadium.

The grade 7 & 8 Social Studies Pod field experiences included the following:

- NH Historical Society came to HDMS. We looked at different ethnic groups that immigrated to NH. Students were able to explore artifacts from the different groups.
- Visit to the Manchester Millyard in Manchester, NH to study the Gilded Age work place and lunch at Fratello's consisting of an Irish, Italian, and Polish meal.
- Guest Scottish bagpiper and Irish dancer – ethnic groups that settled in NH and brought their traditions with them.

**Pumpkin Carving and Community Collaboration**

In October, HDMS collaborated with numerous local businesses, the Hillsboro Community Action Team and the Kids-In-Gear Program to host over 300 children at our sixth annual Community Trick-or-Treat. The pumpkin innards and then the actual Jack-o-lanterns were donated to local pig farms for fodder.

**HDMS Winter Concert - December 17, 6:30 PM**

Our Winter Concert is a joint MS/HS concert. The HDSD bands and choruses perform for parents, the community and themselves. Last year's Winter Concert was a great evening for our students and their audience. The musicians gave concrete examples of what they had learned and accomplished between September and mid-December. Parents and community members saw and heard a great live performance.

### **HDMS Spring Concert – May 16, 6:30 PM**

This concert featured middle school musicians. Forty-nine band students and forty-four chorus students participated in our Spring Concert. Their parents and the community got a first-hand look at the great progress they made during the school year's second half. The students were justifiably proud of their accomplishments.

### **High School Graduation Band Experience**

Heidi Welch invites all interested middle school band members to participate in the high school's graduation band. Our students add body and depth to the high school band and they get an opportunity to play with older, more accomplished musicians. From the students' perspective, preparing for and delivering this event is a middle school band highlight.

### **Rachel's Challenge**

Thanks to funding from the Duncan-Jenkins Grant, on April 25th we hosted our first Rachel's Challenge assembly. In the evening a separate event was held for parents and community members. Students who elected to take on Rachel's Challenge of starting a chain reaction of kindness and compassion in their school, signed a banner which hangs in the front lobby, outside the office. Eight F.O.R. groups (Friends of Rachel) were formed, each with a faculty mentor, to work on a project that reflected the goal of engaging in community service.

### **After-School, Saturday and Summer Tutoring**

As part of our RTI (Response to Intervention) program we provide students who are struggling academically, with support after school, on Saturdays or in the summer months. This year we were able to provide two summer tutors and several Saturday tutors, who worked with students who either requested assistance or who were assigned a tutor due to their grades.

### **Students of the Month**

On June 7<sup>th</sup>, 2012 over 40 students participated in the end of the year Student of the Month trip. To qualify, students had to meet the SOTM criteria for at least three months. This year's trip was to Six Flags in Agawam, Massachusetts. Students of the Month must complete four hours of community service, be a member of a co-curricular club or activity and maintain a grade point average of no less than a B-.



### **Washington, DC Trip**

For the sixth consecutive year, eighth grade students toured Washington DC, during a weeklong trip to our nation's capital. Students had a productive and enjoyable week and served our town and state well as ambassadors of Hillsborough, New Hampshire. This trip continues to directly align with the 8<sup>th</sup> grade social studies curriculum and provide students with an outstanding experiential learning opportunity.

### **X-Country**

2011-12 was the first year for the middle school to have a cross-country team. The team consisted of 27 runners from 6<sup>th</sup>-8<sup>th</sup> grade that participated in meets in Kearsarge, Henniker and in Londonderry for the state meet. The team sponsored a 5K race, a fitness carnival, a family dinner, an awards show and a Pep Rally. They really hit the ground running!

### **Student Council**

The student council continues to be a valuable overview for our students to understand and appreciate the importance of leadership roles and civic responsibility. The students participated in a variety of activities including a mock election, food drive, talent show, indoor yard sale, Christmas caroling Turkey Trot and haunted house.

### **Destination Imagination**

This is a creative problem solving group that meets after school during the school year. The teams choose their challenge and solve it on their own. HDMS had two teams for the 2011-2012 school year. The improvisational team completed challenge D "News to Me". The theater based team completed the challenge C "Coming Attractions". They competed in the regional competition held at Swansey Regional School in Keene. The "Coming Attractions" team came in third place, and the "News to Me" earned first place, and went onto compete at the state competition. There they got third place.

Respectfully Submitted,  
Patricia Lang Barry  
Principal, HDMS, M.Ed, Ph.D

**Annual Report**  
**Hillsboro-Deering High School**  
**2011-2012**

The administration, faculty, staff and students have embraced the challenges in becoming one of the best 21<sup>st</sup> Century learning environments in the state while facing many demands from the Department of Education and the New England Association of Schools and Colleges (NEAS&C). The school improvement grant (SIG) has allowed us to utilize specific funding initiatives to move our school forward and improve the culture at H-DHS.

The faculty and staff attended a summer professional development program with John Pierce, an educational consultant, to collaborate with the community in order to develop objectives for the high school. The performance objectives developed to meet our professional expectations and align with community concerns, parent concerns, NEASC standards, NECAP, Department of Education, faculty concerns, and the school board. We established three main goals that are the focal point of our efforts. We committed to raise student achievement, communicate effectively and build a strong school culture.

The New England Common Assessment Program (NECAP) was administered on October 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup>. Prior to the assessment, H-DHS was ranked 76<sup>th</sup> from the top out of the 84 high schools in New Hampshire. In January, when the scores were released, H-DHS was proud and excited to see that the high school advanced 23 spots and is now ranked 53<sup>rd</sup> from the top out of the 84 high schools in NH.

The opening day of school revolved around introducing the entire school community to the Rights and Responsibilities of HDHS. They were discussed school-wide as well as in small groups in order to reinforce the ideas presented and the purpose and expectations that they represent. Teachers and students have abided by the Rights and Responsibilities as a school-wide protocol for establishing a positive school climate, which has in turn resulted in effective classroom management and personal responsibility for learning and behavior from each student.

Thank-you for your service and congratulations to those who have retired;

Mary Plater- Mathematics  
Laurie Mower- World Language

The National Honor Society continues to celebrate excellence in leadership, scholarship, service and character here at H-DHS this year. This year we have 32 members in our organization and a committed group of officers to lead our team. In 2011, we started the year by organizing a 9/11 10 year anniversary remembrance day at the school which included several stations to recognize that historic event. We held a very successful Halloween Carnival in October, which showcased activities for elementary school kids and a haunted forest themed 'Haunted Hallway.' That success was followed by a respectful Veterans Day Assembly, a field trip to Manchester to rock climb and watch Guys and Dolls and then one of the best Breakfasts with Santa that we have ever had. In the Spring of 2012 we held our 9<sup>th</sup> Annual Staff and Parent Appreciation Dinner theater, our annual Blood Drive, Induction Ceremony, Memorial Day Assembly and a field trip to Boston. Other initiatives include a Penny War for charity in January and a pen pal activity with Washington students. We are very busy as an organization, but remain focused and dedicated on giving back to the community through these activities and other community service, including spearheading our school's paper and co-mingled recycling program. Thanks to everyone for their continued support.

The Hillsboro-Deering Gay Straight Alliance was created this year by a voluntary committee of members from National Honor Society who formed a "steering committee" as a leadership activity to change the culture of our school community. In the meetings of this committee, a mission statement was created, a roll-out strategy was developed with a calendar of events, and potential ideas for future meetings were discussed. The mission statement was created by first establishing which actions we wanted the group to participate in – those actions became the verbs in the statement and the rest of the wording was formed from there. The launch activity was a Pledge Day, where 198 members of the school community spoke and signed their name to a pledge where they committed themselves to the ideal of making H-DHS a discrimination-free zone and one that embraces equality for all regardless of sexual orientation or gender identity. We have had two meetings so far since



and plan on continue to hold bi-weekly meetings through 2012 to continue to spread acceptance by educating the school community.

In 2012 HDHS was awarded 14 Scholastic Art Awards. 3 Students won gold awards where they were entered to compete at the scholastics national level. Those gold award winners' art pieces were created in the new HDHS art courses, Intro to Jewelry and Digital Photography.

North Carolina artist Jeff Brown returned to HDHS last fall with the help of the Duncan Jenkins Grant to host the annual raku pottery workshop for the Advanced Ceramics class.

In March the art department sent a select group of student art pieces to participate in the statewide Youth Art Month exhibition at Manchester City Hall.

In May the art department hosted their annual art exhibition for the first time at the HS and plan to host a district wide art exhibit in May 2013 which will include performances by the drama club.

In June the art department participated in creating a HDSD display at the Department of Education in Concord.

Each year the art department displays student artwork on the online student gallery Artsonia. You can check out what students are currently working on in each of their HDHS art courses through the website [www.artsonia.com](http://www.artsonia.com)

The Student Voice provides a democratic forum for communication between students, staff, administration and the community. Student Voice has been responsible for revising and rolling out a new cell phone policy, including staging two sets of class meetings devoted to the topic, and also reviewed and revised the dress code. Meetings are once a week after school for 30-45 minutes. Also, there are meetings with administration during school every other Friday for 30 minutes, to share and discuss issues as they arise in the school. Officers meet with their class advisors once a week as well, to organize fund raisers and other events associated with their class.

Last April vacation, Jed Dubreuil took 14 students, parents, and faculty members to France. The trip began in Nice, France. Our hotel was 10 blocks from the old city, as well, as 10 blocks from the Mediterranean Sea, which was wonderful. We then went to Monaco, and then the ancient fortified hilltop town of Eze. Next, we went to Nimes, where we visited the 2,000 year old coliseum (still active with bull fights and concerts), and the Pont du Gard, a 2,000 year old Roman aquaduct. After staying in the charming town of Orange, with its own Roman Arc de Triomphe, we went to Avignon, the former residence of the Popes. We then stayed two nights in Loches, made famous by Joan of Arc. The hilltop castle was amazing, and the town had a friendly, small town flavor, though ancient. We then visited several castles in the Loire valley, one of them (Chenonceaux) spanning a river. We finished our trip in Paris, where we saw the Notre Dame cathedral, the Eiffel Tower, and took an evening boat ride on the Seine River. We climbed 200+ steps up the Arc de Triomphe (great views), and then walked the grand boulevard of the Champs Elysees. There were many other wonderful things to see and experience along the way, too many to mention here, but, this trip is being offered again during April vacation in 2014! Interested?

82% of students attending the NH DECA State Competition won an award of some kind (18 out of 22).

64% of students attending the NH DECA State Competition qualified to move on to the International

DECA Competition [ICDC] (14 out of 22).

The following 14 students attended the ICDC in Salt Lake City – events are included.

Robert Armstrong and Austin Conroy – Virtual Business Retailing  
Austin Brown, Aspen Dubuque, and Mollie Moore – Financial Literacy Promotion Project;

Alyssa Bailey, Cassidy Snair, and Jonas Hofstetter – School Based Enterprise

Rebekah Marin and Arthur Tuttle – Leadership Development Academy  
Sarah Egner – State Officer Academy, and 2<sup>nd</sup> Place Hospitality and Tourism Professional Sales

Henry Glendinning – 2<sup>nd</sup> Place Principles of Hospitality

Brandon Grano – 1<sup>st</sup> Place Advertising Campaign  
Casey Wheeler – 2<sup>nd</sup> Place Quick Serve Restaurant Management

At the ICDC 2 students finished in the top 10 of their event and were recognized on stage in front of 15,000 people!

Robert Armstrong and Austin Conroy – Virtual Business Retailing – finished in 5<sup>th</sup> place in the world!

The H-DHS Cross Country Team was the largest in our school's history, but numbers don't tell the whole story. Even though we mostly had an inexperienced team, our runners made our school proud. Our homecoming race was the pinnacle of the season, finishing second only to Concord High, a Division 1 team, and beating the rest of the competition.

The top two racers on the Alpine Ski Team were our co-captains, Sarah Egner and Brad Moore. Brad excelled in the state race and went on to the meet of champions, where he had one of the fastest runs out of all the divisions in the state.

The New Hampshire Interscholastic Athletic Association (NHIAA) honored senior scholar athletes from across the state in Concord on Monday February 6, 2012. The NHIAA recognizes seniors who maintain a 3.5 cumulative GPA and participate in at least two varsity sports during their senior year. Eight Hillsboro-Deering High School students were honored on this day; seven female and one male scholar athletes.

Looking ahead, we as a school and community need to develop shared core values, our beliefs about learning, and, establish 21<sup>st</sup> Century learning expectations. It is increasingly important that everyone in our school and community take part and share in the many exciting changes taking place. Collaboration and communication is critical. Please join us and take advantage of the opportunities to become involved in the decision-making and improvement process.

Educationally yours,  
Jim O'Rourke  
H-DHS



**Annual Report**  
**Director of Curriculum, Instruction, and Assessment**  
**2011-2012**

The Common Core State Standards have driven the major areas of focus for Curriculum, Instruction and Assessment in the past year, and will continue to do so for the next several years, with full implementation expected by the 2014-15 school year.

***Curriculum and Instruction***

District-wide, there continued to be a focus on developing the skills of teachers new to the district with the well-established induction with mentoring program. The transition to the Common Core standards in Math and Reading was introduced, with an emphasis on the instructional shifts that will be required to fully implement the new standards effectively. The district was identified as a District In Need of Improvement (DINI) in Mathematics at the end of last year and a plan was developed that included activities aimed at improving student performance in Mathematics. One significant activity was the establishment of a district-wide vertical Mathematics committee, which began the process of identifying and aligning the Mathematics curriculum from kindergarten to twelfth grade. The district was notified at the end of the school year that it would remain a DINI in Mathematics for a second year, and was also identified as a DINI in Reading. A committee will be convened to review Reading data and develop a plan of action in this area.

***Assessment***

The district also continues to administer the Measures of Academic Progress (MAP) assessment to students at least twice a year (fall and spring). This assessment provides data that is analyzed by teachers and used to make curricular and instructional decisions on both a school-wide basis and at the classroom level. Combined with information obtained from the New England Common Assessment Program

(NECAP) and other building or classroom-level assessments, clear growth patterns and areas for intervention (remediation or enrichment) are identified.

### *Elementary School*

At the elementary level, the need to provide a consistent math curriculum, aligned with the Common Core State Standards, was identified, and different mathematics program series were reviewed. The *Envisions* program was selected to be used on a trial basis in the upcoming school year. Additionally, an analysis of Science NECAP data indicated the need to realign some science topics with different grade levels, and inquiry kits were provided to support the shifts and emphasize the use of scientific inquiry and the scientific method. Teachers analyzed other assessment data to identify focus areas in reading and math. The daily schedule was adjusted to provide time to Reteach and Enrich areas of need for students.

### *Middle School*

The middle school began the process of examining its curriculum by initiating the mapping of content in all curricular areas. The Glencoe mathematics program was selected to be used on a trial basis in the upcoming year in preparation for the shift to the Common Core State Standards, and sixth grade teachers worked with a consultant to begin the process of shifting the reading curriculum to align with these standards as well. Teachers learned about and engaged in Professional Learning Communities to identify areas of need and work collaboratively to develop in those areas.

### *High School*

The high school began implementation of a School Improvement Grant utilizing the Transformation Model. This model will require intense professional development in the areas of instructional practices and assessment. The grant project is a three year project, with subsequent

funding contingent on progress and improvement. The high school continued its work developing course competencies, and began looking at how the Common Core State Standards will be incorporated into the competency system.

Respectfully Submitted,

Lisa A. Witte

Director of Curriculum, Instruction, and Assessment



**Annual Report  
Director of Student Support Services  
2011-2012**

For the 2011-2012 school year, the Department of Student Support Services focused on implementing flexible scheduling and establishing an Autism Task Force. These initiatives enabled staff to continuously examine the effectiveness of programming offered to students of the Hillsboro-Deering School District as a means of providing quality services that are evidenced based best practices for students with educational disabilities.

McKinney-Vento Act – Homeless Students

The McKinney-Vento Homeless Assistance Act provides certain rights and protection for families experiencing homelessness. Public school districts must ensure that students who are homeless have equal access to the same free, appropriate public education as other youth. The number of students residing in homeless environments in the Hillsboro-Deering School District for 2011-2012 was as follows: 22 students at HDES, 13 students at HDMS and 31 students at HDHS for a total of 66 students from 46 families.

Home School

Parents have the right to choose home education as an alternative to having their son(s) and or daughter(s) attend a public or private school in accordance with Chapter 279:2, laws of 1990. As of October 1, 2011, 58 students were reported to the SAU as being home schooled. Forty-seven of these students resided in Hillsboro-Deering, 9 students in Washington and 2 students in Windsor.

English for Speakers of Other Languages, (ESOL)

As stated on the New Hampshire Department of Education's website, "The mission of the ESOL Program is to ensure that all English Language Learners in New Hampshire are given an equitable, appropriate, and academically challenging education." The Hillsboro-Deering School District began the year with 10 students who met the eligibility criteria to receive ESOL support. As several students transferred to other schools, the school year concluded with 8 students: 5 students at HDES, 3 students at HDMS and 1 student at HDHS. Their language backgrounds are Spanish, Haitian Creole, Chinese and Greek.

#### Section 504

Section 504, Rehabilitation Act of 1973, is a civil rights law that prohibits discrimination against individuals with disabilities. Fifty-seven students were identified under Section 504 and received accommodations to meet their individual needs to the same extent as the needs of students without disabilities: 17 students at HDES, 13 students at HDMS and 27 students at HDHS.

#### Nursing

School nurses continued to meet as a unified health care team. Some of their work resulted in updating the Policy and Procedure Manual for the Health Offices to ensure the most current medical information and procedures for students across all grade levels are readily available to staff as well as creating a plan to reach out to families to reach 100% compliance regarding state mandated vaccinations. The nurses also worked in conjunction with Concord Hospital in an attempt to implement a health insurance program for every student.

#### Counseling and Therapeutic Support

Hillsboro-Deering Schools continued to work with Riverbend Community Mental Health and Brookside Counseling in an effort to improve the availability of mental health therapeutic supports to children and families in the Hillsboro-Deering area. A licensed clinical social worker provided individual therapy to students during the school day, as well as consultation with teachers regarding emotional and behavioral needs. This school-based mental health program supported students who demonstrated significant emotional, social and/or behavioral challenges at home, in school and in the community. The K-12 School Counseling Committee continued to refine student transitions from grade to grade and school to school. Additionally, school counselors are working towards implementation of the *K-12 Common Set of School Counseling Standards* at all grade levels.

#### Special Education

The Hillsboro-Deering School District continued to meet the needs of students with educational disabilities through a continuum of services and programs provided across grade levels. It was through restructuring

the use of existing resources, the schools were able to offer additional services without increased costs. The Elementary school piloted a before school special education program for students meeting a select criteria at the fourth and fifth grade level. Students attending this program increased their time in the regular education classroom, thus increasing access to the general education curriculum.

Coteaching continued to be a model utilized by both the Middle and High School as each building maintained ongoing data to monitor its effectiveness. After school tutoring was provided at both buildings for those students with educational disabilities in need of specialized instruction beyond the regular school day. Students who participated in these programs, before, during and after school, demonstrated academic growth.

The Hillsboro-Deering High School Alternative Program restructured its services to include programming for students at risk of academic failure and in need of small group instruction while maintaining an appropriate program for students with emotional disabilities.

As the district has been identified to participate in Focus Monitoring, the process of approving and monitoring special education programs and services, the district will begin to examine why an achievement gap exists between students with educational disabilities and their nondisabled peers. Data will be reviewed by a multidisciplinary team that will meet monthly during the 2012-2013 school year to develop an action plan to address the findings.

For the 2012-2013 school year, the Department of Student Support Services will continue to examine the resources within the district to best meet the needs of students with educational disabilities. Programming for students with emotional disabilities, a continuation of the Autism Task Force to ensure best practices are in place for students with spectrum disorders and working with parents to increase available resources within the district and surrounding communities are some of the goal areas for the Department of Student Support Services.

Respectfully submitted,

Patricia Parenteau  
Director of Student Support Services



**Title I Annual Report  
2011-2012**

This year Hillsboro-Deering Elementary became a Schoolwide Title I school. While the monetary allotment stayed the same as it would have been for a Targeted Assistance School, the major difference in programming allowed for Title 1 staff to service more students because a rank order selection process was no longer required for selection to receive intervention. The goal of Title 1 programs continues to give children additional time with high-quality instruction in reading, writing, and math so they can make accelerated progress and become successful learners at their grade level. The Title 1 program does not replace or supplant regular classroom instruction, but adds to it.

Children are serviced in Title 1 program based on data from multiple assessments and teacher recommendation. Parent permission is no longer a requirement for Title I services, but parents are kept informed by both Title I staff and classroom teachers when intervention services are needed. Many intervention programs were offered during the school year both as extended day programs and during school hours. Nine staff members, two full time and seven part-time, were funded by the Title 1 grant. In addition, summer programs and some extended day tutoring, small group intervention, and Title 1 sponsored clubs were also offered as part of the Title 1 program. An "action research" project was conducted to see if students receiving a below proficient score on the Math NECAP state assessment would score better with some extended day and summer targeted instruction in math.

The Title 1 programs successfully accelerated student learning for the majority of students. Our *Home to School* program not only allowed us to make home visits, but brought Title 1 parents into the elementary school more often, contributing to a change in the culture and climate of Literacy and Numeracy thinking for at risk students and families. We continued our work this past year to make both Math and Literacy interventions a partnership between school and family. With the help of a state approved Math specialist, we offered coaching to both parents and teachers in the elementary school in a variety of venues including Family Math evenings and workshops.

As part of the McKinney-Vento Federal law, Title 1 must service homeless and migrant youth and families. This past year, we provided services for fifty three students from 36 families in all three H-D schools. Such services took the form of tutoring, enrichment activities, transportation, and school and health supplies. Our Families in Transition coordinator also helped these families with local, state, and community contacts to aid in the well being of the children. Local organizations partnered with us in sending home weekly food bags, school supply backpacks, and health and beauty supplies when needed.

As a School wide TI School, HDES receives Federal funds for students at risk of failure. This designation is determined by the free and reduced lunch count which was approximately 43% in 2011-2012. These funds support instructional salaries and supplies, school wide professional development, parent involvement activities, and project management. The 2011-2012 Title 1 allocation was \$373,188.00.

Because H-D did not meet its Annual Yearly Progress benchmark as mandated by NCLB, a 10% *DINI* set aside for being a *district in need of improvement* was required by law to come off of the TI allotment and be used for professional development in the district. This money was used to fund coaches to work with staff in both math and literacy at the elementary and middle school levels. Additionally, because HDES did not meet AYP benchmarks for two consecutive years, another 10% of the Title 1 allocation still had to be set aside for being a *SINI—school in need of improvement*. This allowed HDES to continue improvement initiatives at the school level using some Title 1 monies. Our improvement initiative continued to be in the form of Literacy Coaching to classroom teachers who volunteered to receive this service. An additional 20% of the Title 1 allotment, about \$78,000.000 had to be used for *Supplemental Educational Services, SES*. This is free tutoring offered to low income students at risk and provided by state approved vendors not associated with the school or district. This program is in lieu of school choice. The state determines our per pupil expenditure and number of students who can receive this service. We serviced the maximum number allowed which was twenty three students in grades 1 through 5. Three state approved vendors provided the services which

were administered either at home or in school outside of the school day. A few of these students continued the service into the summer months.

Hillsboro-Deering Elementary also continued to use monies received from Federal ARRA funding— a stimulus grant in the amount of \$58,000.00. The bulk of this money was used to provide a five week TI summer program in both math and reading for students in grades pre K through 6. Additionally, money from this source was used to open the school library two mornings per week over the summer. Another use of this money was for scholarships to low income students to attend the Kid's Adventure and Kids in Gear summer programs, the math enrichment camp held in Deering, and various other non local summer camps and programs.

Respectfully submitted by Catherine Terry, Title 1 Project Manager



**Annual Report  
Director of Afterschool Programs  
2011-2012**

**Kids Adventures Afterschool Program  
Grades K-5**

**KIDS IN GEAR Afterschool Program  
Grades 6-8**

Kid Adventures (KA) and KIDS IN GEAR (KIG) are comprehensive afterschool programs that operate at the elementary and middle schools in the Hillsboro-Deering School District. The programs are open to all students who are eligible to attend the district. During the fifteen-plus hours per week of academic support, enrichment classes, and recreational activities, programs ensure linkages to school curriculum, the development and meeting of academic performance goals for participating young people, nutrition and wellness activities, family involvement programming, and on-going quality assurance and improvement initiatives to assess and ensure the effectiveness of programming.

The majority of funding for the program comes from the 21st Century Community Learning Center (21st CCLC) program which is part of the **No Child Left Behind Act** under Title IV, Part B. It is an opportunity for students and their families to continue to learn new skills and discover new abilities after the school day has ended. The goal of the 21st CCLC program is to raise student academic achievement through the creation and expansion of community learning centers that provide students with academic enrichment opportunities as well as additional activities designed to complement their regular academic program.

**Enrollment**

Enrollment for the KIDS IN GEAR Afterschool Program for 2011-12 was 145 students. Of the 145 students served this year, 55 were regular attendees, having attended the program thirty days or more. Fifty-five of 7<sup>th</sup> & 8<sup>th</sup> grade students were retained from the previous year. The Kids Adventures Afterschool Program served 105 students with 73 being regular attendees.

**Academic Component**

Homework Lab is offered one hour daily (middle school) and half hour (elementary) Mondays through Thursdays during the academic year. Each student enrolled in the program is expected to work on their home/school work each day they attend. In both program the afterschool programs collaborate with tutoring that is offered at each of the schools. Students

enrolled in the afterschool programs can receive tutoring services through Title I or their classroom teachers during the program time. Staffs at both locations assure a safe and seamless transition to and from the programs.

Special Education department continues to work with afterschool staff and participants to assure success for the students who have chosen to participate in the program. School day teachers communicate with afterschool program on a regular basis to assure that school and homework assignments are being completed.

Based on a review of reports cards, 25.5% of regular attendees (attendance of 30 days or more) in the KIG Program increased in math, while 20% increased in reading/language arts. If you consider those who remained the same the totals would be 56.4% in math and 56.4% in reading/language arts. At the elementary level 42.6% of regular attendees increased in math, while 36.8% increase in reading/language arts. If you consider those who remained the same the totals would be 75% in math and 79.4% in reading/language arts.

MAP Testing was administered in the fall 2011 & spring of 2012. Fifty-six (55.8 %) percent of KIG regular attendees achieved or exceeded "typical growth" in Math. Also, fifty-four (53.8 %) of KIG regular attendees achieved or exceeded "typical growth" in Reading. Both have increased from last year with Math being 48.% and Reading 43%

Teacher surveys were administered in May of 2012. Middle School teachers reported that 80.4% of regular attendees of afterschool students improved or did not need to improve in classroom participation and 82.1% in homework completion. At the elementary school teachers reported that 69.4% of students improved or did not need to improve in classroom participation and 75% in homework completion.

### **Enrichment Component**

Enrichment activities expand on students' learning in ways that differ from the methods used during the school day. They often are interactive and project focused. They enhance a student's education by bringing new concepts to light or using old concepts in new ways. These activities are fun for the student, but they also impart knowledge. They allow the

participants to apply knowledge and skills stressed in school to real-life experiences. The methods used in enrichment activities differ from those of typical class work.

Enrichment activities were chosen based on surveyed information from students & parent focus groups. Student input plays an important role in deciding the specific enrichment activities offered

Both sites offered four weeks of summer enrichment programs during the month of July with seventy-six (76) students participating in the programs.

### **Funding**

Funding for the 2011-12 afterschool programs came from a variety of sources; parent fees, grants, donations and H-D School District contribution. This year we received \$178,544 from the NH DOE-21<sup>st</sup> CCLC, \$30,000 from the school district, \$9,785 from Duncan- Jenkins Trust, and approximately \$65,000 from program fees.

Respectfully submitted,

Cathy Nowacki  
Director of Afterschool Programs





New Hampshire State Library



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